RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

12:00 p.m.

October 5, 2017

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

PRESENT:

Carl Burke, Chair Sheila Ryle, Vice Chair Stephen Darrow, Secretary (arrived 12:04) Chuck Vela, Treasurer Sheila Ryle, Board Director Charlene Ponzio, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Supt. of Business Robert Hennings, Asst. Supt. of Pupil Services Phil Hermsmeyer, Asst. Supt. of IT/Facilities Diane Anvari, Asst. Supt. of Personnel Natali South, Director of Executive Support Linda Parks, Legal Counsel

1. **Action: Call to Order & Pledge of Allegiance**
   - Mr. Burke called the meeting to order at 12:01 p.m. and led the Pledge of Allegiance and a moment of silence for the victims of the Las Vegas shooting.

2. **Action: Approval of Agenda**
   - Ms. Ponzio moved to approve the agenda.
   - Ms. Ryle seconded.
   - Vote: 4 Ayes: Burke, Ryle, Vela, Ponzio; 0 Noes; 2 Absent (Mercer, Darrow) Motion Adopted

3. **Action: Approval of Minutes from September 7, 2017**
   - Ms. Ponzio moved to approve the Minutes from the September 7, 2017 meeting.
   - Mr. Vela seconded.
   - Discussion: None
   - Vote: 4 Ayes: Burke, Ryle, Vela, Ponzio; 0 Noes; 2 Absent (Mercer, Darrow) Motion Adopted

4. **Action: Approval of Consent Agenda**
    - Mr. Vela moved to approve the Consent Agenda including: Personnel Action Report, Warrant Register, and the following contract ratifications: On-Time Messenger, Hemet Unified Meal Service, Guardian Eagle, PD Playground, Harbor Building Maintenance, I.Ramirez.
    - Ms. Ponzio seconded.
    - Vote: 4 Ayes: Burke, Ryle, Vela, Ponzio; 0 Noes; 2 Absent (Mercer, Darrow) Motion Adopted

5. **Information: PUBLIC COMMENTS**
    - None

6. **Information: Superintendent's Report**
    - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates regarding recent events, departmental restructuring and advocacy opportunities. Phil Hermsmeyer provided an update regarding the anticipated opening date for Magnolia. At this point, it appears that the first floor, which will provide space for K-8, will be available the week of Oct. 16, 2017.

7. **Information: Bond Update**
    - Tanya Rogers reviewed the Bond Update report.

8. **Information: National School Lunch Update**
    - Tanya Rogers introduced Holly Hungerford-Cocking. Since the beginning of the year, we have provided 6,300 meals in Hemet. Bear River will begin serving meals next week.

9. **Revision of Agenda**
    - Mr. Darrow moved to revise the agenda, taking the second reading and approval of BP 5014.1 and BP 4009.2, as well as the approval of Big Will's contract ahead of the Board Candidate interviews.
    - Mr. Vela seconded.
    - Discussion: None
    - Vote: 5 Ayes: Burke, Ryle, Darrow, Vela, Ponzio; 0 Noes; 1 Absent (Mercer) Motion Adopted

10. **Action: Second Reading and Approval of Policy BP 5014.1 – Document Retention**
    - Ms. Ryle moved to approve BP 5014.1 upon Second Reading.
    - Mr. Vela seconded.
    - Discussion: None
    - Vote: 5 Ayes: Burke, Ryle, Darrow, Vela, Ponzio; 0 Noes; 1 Absent (Mercer) Motion Adopted

11. **Action: Second Reading and Approval of Policy BP 4009.2 – Revolving Fund**
    - Ms. Ponzio moved to approve BP 4009.2 upon Second Reading.

- Mr. Vela seconded.
- Discussion: Tanya Rogers reminded the Board that this policy provides structure for the existing Revolving Fund which allows the school to draw funds as necessary.
- Vote: 5 Ayes: Burke, Ryle, Darrow, Vela, Ponzio; 0 Noes; 1 Absent (Mercer) Motion Adopted

12. **Action: Approval of Big Will's Security Contract**
    - Ms. Ryle moved to approve the contract with Big Will's Security.
    - Mr. Vela seconded.
    - Discussion: Phil Hermsmeyer answered Board member questions regarding the selection of this company. Tanya Rogers addressed the process for reconciling the security company's hours prior to payment.
    - Vote: 5 Ayes: Burke, Ryle, Darrow, Vela, Ponzio; 0 Noes; 1 Absent (Mercer)

13. **Activity: Interview of Board Candidate**
    - The Board interviewed Ramona Bywater for the vacant Board Director position.

14. **Activity: Interview of Board Candidate**
    - The Board interviewed Gary Nelson for the vacant Board Director position.

15. **Activity: Interview of Board Candidate**
    - This candidate did not attend the interview.

16. **Activity: Interview of Board Candidate**
    - The Board interviewed Reginald Wadlington for the vacant Board Director position.

17. **CLOSED SESSION**: Entered into at 2:35 p.m.
    - **Discussion/Action: Consideration of Board Director Appointment**
    - **Action: Update regarding Employee Discipline/Dismissal**

18. **OPEN SESSION**: Entered into at 3:27 p.m.
    Action: Public Report of Action Taken in Closed Session in Accordance with Gov Code Section 54957.1/54957.9
    - **Discussion/Action: Consideration of Board Director Appointment**
        - The consensus of the Board was to appoint Reginald Wadlington to the vacant Board Director position. His first term begins immediately and will expire on June 30, 2020.
    - **Action: Update regarding Employee Discipline/Dismissal**
        - No action to report

19. **Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**
    - Ms. Ponzio: My husband and I are fostering a new baby!
    - Mr. Darrow: I commend Kathleen on handling difficult situations well. Thanks to Carl for facilitating a good meeting. I think we've selected a good candidate for our

Board.

- Mr. Vela: I appreciate the thought and passion that goes into our discussions, and the ability to share our thoughts. I think we've chosen a great fellow Board member.
- Ms. Ryle: I think the discussion helped us to select the best candidate.
- Mr. Burke: In the future, I think our Board application needs to include a chronology of their employment or volunteer history. I'd like to thank the Board for the interview process and the robust conversation. Thanks also to Linda and Natali for their efforts in support of our Board.
- Agenda Request – Mr. Vela: Discussion of parent involvement on our Board and review of our Bylaws regarding student involvement on the Board.
- Agenda Request – Ms. Ponzio: Discussion regarding selling our curriculum and other resources that we have developed.

20. **Action: Motion to Adjourn the Meeting**
    - Mr. Vela moved to adjourn the meeting at 3:38 p.m.
    - Ms. Ryle seconded.
    - Vote: 5 Ayes: Burke, Ryle, Darrow, Vela, Ponzio; 0 Noes; 1 Absent (Mercer)



Stephen Darrow, Secretary

11/9/17

Date