RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

12:00 p.m.

September 15, 2016

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

PRESENT:

Charlene Ponzio, Chair Carl Burke, Vice Chair (left at 2:40 p.m.) Chuck Vela, Secretary Stephen Darrow, Treasurer Jessica Mercer, Director Jennifer Mejares-Pham, Director Sheila Ryle, Director (arrived 12:10; left at 4:10 p.m.)	Dr. Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Supt. of Business Amy Podratz, Asst. Supt. of Admin Operations Natali South, Director of Executive Support Linda Rhoads-Parks, Legal Counsel Vivian Price, Asst. Supt. of Personalized Learning Diane Anvari, Asst. Supt. of Personnel Phil Hermsmeyer, Asst. Supt. of IT/Facilities Dr. Peter Alvino, Interim Asst. Supt. of Pupil Services

1. **Action: Call to Order & Pledge of Allegiance**
   - Ms. Ponzio called the meeting to order at 12:06 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Mr. Burke moved to approve the agenda with Consent Agenda items 6, 7, 8 and 9 being removed for individual motion and discussion.
   - Ms. Mercer seconded.
   - Discussion: None
   - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Mercer; 0 Noes; 1 Absent (Ryle); Motion Adopted

3. **Action: Approval of Minutes from August 23, 2016**
   - Mr. Vela moved to approve the Minutes from the August 23, 2016 meeting.
   - Mr. Burke seconded.
   - Discussion: None
   - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Mercer; 0 Noes; 1 Absent (Ryle); Motion Adopted

4. **Action: Election of Officers and Appointment of Subcommittee Members**
   - Mr. Burke moved to elect Charlene Ponzio as Board Chair.
   - Mr. Vela seconded.
   - Discussion: None
   - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Mercer; 0 Noes; 1 Absent (Ryle); Motion Adopted

   - Ms. Ponzio moved to elect Carl Burke as Vice Chair.
   - Mr. Vela seconded.
   - Discussion: None
   - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Mercer; 0 Noes; 1 Absent (Ryle); Motion Adopted

   - Mr. Darrow moved to elect Chuck Vela as Secretary.
   - Mr. Burke seconded.
   - Discussion: None
   - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Mercer; 0 Noes; 1 Absent (Ryle); Motion Adopted

   - Mr. Burke moved to elect Stephen Darrow as Treasurer.
   - Ms. Mercer seconded.
   - Discussion: None
   - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Mercer; 0 Noes; 1 Absent (Ryle); Motion Adopted

   - Ms. Ryle moved to appoint Jennifer Mejares-Pham, Carl Burke and Chuck Vela to the Superintendent's Evaluation Subcommittee.
   - Ms. Mercer seconded.
   - Discussion: None
   - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Mercer; 0 Noes; 1 Absent (Ryle); Motion Adopted

   - Mr. Vela moved to appoint Sheila Ryle, Stephen Darrow and Jessica Mercer to the Evaluation Subcommittee for the Asst. Supt. of Personnel (Diane Anvari), and the Asst. Supt. of IT/Facilities (Phil Hermsmeyer).
   - Ms. Ponzio seconded.
   - Discussion: None
   - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Mercer; 0 Noes; 1 Absent (Ryle); Motion Adopted

5. **Action: Approval of Consent Agenda:**
   1. Personnel Action Report: June, July, and August 2016
   2. Warrant Registers - June, July, and August
   3. Second Reading and Approval of High School Math Placement Policy
   4. Organizational Chart

5. Video and Photography Contract Ratification
6. Lou Monville/OPR Contract Ratification
7. CSM Consulting Contract Ratification
8. Ontario Refrigeration Contract Ratification
9. South Pacific Contract Ratification
10. Amendment to Lease - Chicago Keys
11. Amendment to Lease - Bear Creek (Clinton Keith)
12. Amendment to Lease - Palm (Vargas)

- Ms. Pham moved to approve Consent Agenda items 1, 2, 3, 4, 5, 10, 11 & 12.
- Mr. Burke seconded.
- Discussion: None
- Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Ryle, Darrow, Mercer; 0 Noes; 0 Absent; Motion Adopted

- Ms. Mejares-Pham moved to approve Consent Agenda item 6: Ratification of Lou Monville /OPR contract.
- Mr. Burke seconded.
- Discussion:
    - Ms. Mejares-Pham: Is the year-long term of the contract a calendar year or school year?
    - Tanya Rogers: School year. It expires June 30, 2017.
- Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Ryle, Darrow, Mercer; 0 Noes; 0 Absent; Motion Adopted

- Mr. Burke moved to approve Consent Agenda item 7: Ratification of CSM Consulting contract.
- Ms. Mercer seconded.
- Discussion:
    - Ms. Ponzio: Has this contract been reviewed by the Business Department?
    - Phil Hermsmeyer: Yes, it was reviewed by Ann Jensen.
    - Ms. Ponzio: It would be helpful if people who review the contracts put their initials on them. I have the same question on the remaining contracts.
- Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Ryle, Darrow, Mercer; 0 Noes; 0 Absent; Motion Adopted

- Ms. Mejares Pham moved to approve Consent Agenda item 8: Ratification of Ontario Refrigeration contract.
- Mr. Burke seconded.
- Discussion:
    - Ms. Ponzio: Has this contract been reviewed by the Business Department?
    - Phil Hermsmeyer: Yes, it was reviewed by Ann Jensen.
- Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Ryle, Darrow, Mercer; 0 Noes; 0 Absent; Motion Adopted

- Mr. Burke moved to approve Consent Agenda item 9: Ratification of South Pacific contract.

- Mr. Vela seconded.
- Discussion:
  - Ms. Ponzio: Has this contract been reviewed by the Business Department?
  - Phil Hermsmeyer: Yes, it was reviewed by Ann Jensen.
- Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Ryle, Darrow, Mercer; 0 Noes; 0 Absent; Motion Adopted

6. **Information: PUBLIC COMMENTS**
   - None

7. **Information: Superintendent's Report**
   - Dr. Hermsmeyer reviewed the Superintendent's Report and provided network-wide updates.

8. **Information:** Bond Update
   - Tanya Rogers provided an update on Bond projects and expenditures.

9. **Information:** Facilities Update
   - Dave Black provided an update on the status of various sites and projects including Hemet, Pathfinder, Jefferson YMCA, Ynez and the Event Center.

10. **Information:** Employee Satisfaction Survey Results
    - Diane Anvari reviewed the results of the Employee Satisfaction Survey which reflected growth in staff satisfaction from last year.

11. **Information:** Graduation Report 2015-16
    - Dr. Alvino reviewed the Graduation Report and answered Board members' questions.

12. **Action: Unaudited Actuals**
    - Mr. Burke moved to approve the Unaudited Actuals.
    - Ms. Mejares-Pham seconded.
    - Discussion: Tanya Rogers reviewed the Unaudited Actuals report and provided an update on the financial status of the charter.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer 0 Noes; 0 Absent; Motion Adopted

13. **Action: Superintendent's Goals 2016-17**
    - Ms. Mejares-Pham moved to approve the Superintendent's Goals for 2016-17 with a revision to Goal #4 to read, "Increase overall cash reserve to achieve 60 days cash on-hand".
    - Ms. Ryle seconded.
    - Discussion: Dr. Hermsmeyer reviewed the proposed goals and explained the criteria that will be used to measure each goal.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer 0 Noes; 0 Absent; Motion Adopted

14. **Action: Approval of NCUST Contract**
    - Mr. Burke moved to approve the NCUST contract.
    - Ms. Mejares-Pham seconded.
    - Discussion: Vivian Price provided an explanation of the services provided by NCUST.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

15. **Action: Approval of Travel to SHRM Conference**
    - Mr. Burke moved to approve travel request for Doug House to attend the SHRM conference.
    - Ms. Mejares-Pham seconded.
    - Discussion: Diane Anvari introduced Doug House, Director of HR, who will be traveling to the conference, and provided a description of the conference itself.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

16. **Action: Approval of Travel to Montessori – School of the Woods**
    - Mr. Burke moved to approve the travel request to for Mark Shalhoub and Julia Krissel to visit Montessori – School of the Woods.
    - Ms. Mejares-Pham seconded.
    - Discussion: Dr. Hermsmeyer described the benefits of staff visiting this program.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

17. **Action: Approval of Lease – Hemet Quest**
    - Mr. Burke moved to approve the lease at 790 W. Acacia, Hemet, for the Hemet Quest program.
    - Ms. Mejares-Pham seconded.
    - Discussion: Phil Hermsmeyer provided an overview of the lease terms.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

18. **Action: Approval of CTE Advisory Program**
    - Mr. Burke moved to approve the CTE Advisory Program.
    - Ms. Mercer seconded.
    - Discussion: Dr. Hermsmeyer answered Board member questions about the process related to the CTE Advisory program.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

19. **CLOSED SESSION**: Entered into at 2:40 p.m.
    Action: Conference with Legal Counsel regarding Potential Litigation:
    - Student RS-5158263892
    - Student CA-477765

Action: Conference with Real Property Negotiator

- Property: A46-81840
- Property: BP-43406
- Property: M-4130

20. **OPEN SESSION**: Entered into at: 4:50 p.m.
Action: Public Report of Action Taken in Closed Session in Accordance with Gov Code Section 54957.1/54957.9

Action: Conference with Legal Counsel regarding Potential Litigation:

- Student RS-5158263892: The Board provided direction regarding a potential settlement.
- Student CA-477765: No action to report.

Action: Conference with Real Property Negotiator

- Property: A46-81840: The Board authorized staff to enter into negotiations on this property.
- Property: BP-43406: The Board authorized staff to enter into negotiations on this property.
- Property: M-4130: The Board provided guidance regarding proceeding with this project.

21. **Information: BOARD COMMENTS & AGENDA ITEM REQUESTS**

- Ms. Mejares-Pham: I am not liking the new Board Docs program; it has to reload every time.
- Ms. Ponzio: I really enjoyed the Pechanga conference and want to thank Pam and everyone who worked so hard to make it happen. I'd like to ask Natali to send out calendar invitations for potential meetings in months like November, January and April when we aren't sure yet if we'll have a meeting or not. This will help us to keep our schedules clear in case we choose to meet. Also, would it be possible for Dave Black or someone to prepare a grid for each meeting that shows our properties, rent, enrollment, etc.?
- Mr. Vela: I heard an anti-charter school commercial on the radio. It was funded by the CTA.

22. **Action: Motion to Adjourn the Meeting**

- Mr. Vela moved to adjourn the meeting at 4:59 p.m.
- Ms. Mercer seconded.
- Vote: 5 Ayes: Mejares-Pham, Ponzio, Vela, Darrow, Mercer; 0 Noes;
  2 Absent: Burke, Ryle; Motion Adopted

NEXT REGULAR MEETING

Thursday, October 20, 2016 12:00 p.m. | 43448 Business Park Drive, Temecula, CA 92590

Chuck Vela, Secretary Oct. 20, 2016 **Date**