RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

12:00 p.m.

September 7, 2017

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

PRESENT:

Carl Burke, Chair Sheila Ryle, Vice Chair: arrived at 12:05 p.m. Stephen Darrow, Secretary: arrived at 12:05 p.m. Chuck Vela, Treasurer Jessica Mercer, Board Director: left at 3:45 p.m. Sheila Ryle, Board Director Charlene Ponzio, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Supt. of Operations Tanya Rogers, Asst. Supt. of Business Vivian Price, Asst. Supt. of Personalized Learning Natali South, Director of Executive Support Katherine Pangle, Director of Education Dave Black, Director of Facilities Linda Parks, Legal Counsel via teleconference

1. **Action: Call to Order & Pledge of Allegiance**
   - Ms. Ponzio called the meeting to order at 12:00 p.m. and led the Pledge of Allegiance.

2. **Activity: Election of Officers & Appointment of Subcommittees**
   - Ms. Mercer moved to elect Charlene Ponzio as Board Chair.
   - Mr. Vela seconded.
   - Discussion: Ms. Ponzio declined the position and the motion was removed.

   - Mr. Vela moved to elect Carl Burke as Chair.
   - Ms. Mercer seconded.
   - Discussion: Mr. Burke accepted the nomination.
   - Vote: 4 Ayes: Ponzio, Burke, Vela, Mercer; 0 Noes; 2 Absent: Ryle, Darrow Motion Adopted

- Mr. Burke moved to elect Sheila Ryle as Vice Chair.
- Ms. Mercer seconded.
- Discussion: Ms. Ryle accepted the nomination.
- Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent
  Motion Adopted

- Mr. Vela moved to elect Stephen Darrow as Secretary.
- Mr. Burke seconded.
- Discussion: Mr. Darrow accepted the position.
- Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent
  Motion Adopted

- Ms. Mercer moved to elect Chuck Vela as Treasurer.
- Ms. Ryle seconded.
- Discussion: Mr. Vela accepted the nomination.
- Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent
  Motion Adopted

- Ms. Ryle moved to appoint Chuck Vela, Charlene Ponzio, and Carl Burke to the Superintendent's Evaluation Subcommittee.
- Mr. Burke seconded.
- Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent
  Motion Adopted

- Mr. Burke moved to appoint Stephen Darrow, Jessica Mercer, and Sheila Ryle to the Evaluation Subcommittee for Phil Hermsmeyer, Asst. Supt. of IT/Facilities and Diane Anvari, Asst. Supt. of Personnel.
- Mr. Vela seconded.
- Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent
  Motion Adopted

3. **Action: Approval of Agenda**
   - Mr. Vela moved to approve the agenda.
   - Ms. Ponzio seconded.
   - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent
     Motion Adopted

4. **Action: Approval of Minutes from August 14, 2017**
   - Ms. Ponzio moved to approve the Minutes from the August 14, 2017 meeting with corrections.
   - Mr. Vela seconded.
   - Discussion: Ms. Ponzio requested a change to her Board comments.
   - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent
     Motion Adopted

5. **Action: Approval of Consent Agenda**
    - Ms. Ponzio moved to approve the Consent Agenda including: Personnel Action Report, Warrant Registers, 2017-18 Org Chart, Certification of Signatures, Hemet USD Contract Ratification, Preferred Meals Contract Ratification, Ross Fence Contract Ratification (Bear River), Ross Fence Contract Ratification (Magnolia), Palm Lease Amendment Ratification.
    - Mr. Darrow seconded.
    - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent Motion Adopted

6. **Information: PUBLIC COMMENTS**
    - None

7. **Information: Superintendent's Report**
    - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates regarding Special Education Disproportionality and other network-wide updates.

8. **Information: Bond Update**
    - Tanya Rogers reviewed the Bond Update report.

9. **Information: First Reading of Revised Board Policy 5014.1 – Document Retention**
    - Tanya Rogers reviewed the Board policy and reviewed the changes which will allow for electronic data storage. The policy will be brought back at a future meeting for Second Reading and Approval.

10. **Information: First Reading of Board Policy 4009.2 – Revolving Fund**
    - Tanya Rogers reviewed the Board policy which allows payment to be made on items from a revolving fund. The policy will be brought back at a future meeting for Second Reading and Approval.

11. **Information: Staff Satisfaction Survey**
    - Diane Anvari reviewed the Employee Satisfaction Survey. The Board discussed the various responses and potential strategies for improvement.

12. **Information: Administrative Regulations & Supporting Documents for BP-5024.1 – Suicide Prevention Policy**
    - Chris Lemke reviewed the prevention, postvention and intervention procedures that support the newly adopted Suicide Prevention policy.

13. **Information: Board Development – Interview Process**
    - Carl Burke led a discussion regarding the interview process to fill the current Board vacancy. Interviews are scheduled for the upcoming meeting.

14. **Action: Approval of Unaudited Actuals**
    - Ms. Ponzio moved to approve the Unaudited Actuals.
    - Mr. Vela seconded.
    - Discussion: Tanya Rogers reviewed the Unaudited Actuals report which reflects reserves of 25.83% and ADA of 5,868. The auditors are coming in the next few weeks to review and audit all of our records.
    - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent Motion Adopted

15. **Action: Approval of EPA Actuals**
    - Ms. Ryle moved to approve the EPA Actuals.
    - Ms. Mercer seconded.
    - Discussion: Tanya Rogers reviewed the EPA Actuals report.
    - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent Motion Adopted

16. **Action: Approval of Superintendent's 2017-18 Goals**
    - Ms. Ponzio moved to approve the Superintendent's Goals for 2017-18.
    - Mr. Vela seconded.
    - Discussion: Dr. Hermsmeyer reviewed her proposed goals for 2017-18.
    - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent Motion Adopted

17. **Action: Approval of Hatch & Cesario Contract**
    - Ms. Ryle moved to approve the Hatch & Cesario Contract.
    - Mr. Darrow seconded.
    - Discussion: Tanya Rogers reviewed this contract for legal services with our Special Education legal counsel.
    - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent Motion Adopted

18. **Action: Approval of National Center for Urban Transformation Contract (NCUST)**
    - Ms. Mercer moved to approve the NCUST contract.
    - Mr. Darrow seconded.
    - Discussion: Vivian Price explained the services provided by NCUST and the reason we partner with them for training our principals and educators.
    - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent Motion Adopted

19. **Action: Approval of Long Distance Travel – i-Nacol Conference**
    - Ms. Ryle moved to approve the Long Distance Travel for Kim Bagby to attend the i-Nacol conference.
    - Ms. Mercer seconded.
    - Discussion: Vivian Price described the online blended conference, and indicated that

it will be a valuable experience for Kim Bagby.

- Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Mercer, Ryle; 0 Noes; 0 Absent
  Motion Adopted

20. **CLOSED SESSION**: Entered into at 2:15 p.m.
    - **Action: Conference with Legal Counsel regarding Pending Litigation**
    - **Action: Conference with Legal Counsel regarding Employee Discipline/Dismissal**

21. **OPEN SESSION**: Entered into at 3:38 p.m.
    Action: Public Report of Action Taken in Closed Session in Accordance with Gov Code Section 54957.1/54957.9
    - **Action: Conference with Legal Counsel regarding Pending Litigation**
      - No Action to Report.
    - **Action: Conference with Legal Counsel regarding Employee Discipline/Dismissal**
      - The Board provided Dr. Hermsmeyer with an approved course of action with regard to the dismissal of the employee.

22. **Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**
    - Mr. Vela: Will there be a ribbon cutting for Magnolia?
      - Yes, we will keep you posted and invite the Board when we host the event.
      - Agenda request: Discuss parent representation on the Board.
    - Ms. Ponzio: I'd like to give Pam Rentz and her team a big shout out for a great Pechanaga event.
    - Ms. Ryle: I look forward to meeting and interviewing our prospective new Board member.
    - Mr. Burke: I wanted to remind our Board about the upcoming Golf Tournament in support of Summit Springs.

23. **Action: Motion to Adjourn the Meeting**
    - Mr. Vela moved to adjourn the meeting at 4:05 p.m.
    - Ms. Ponzio seconded.
    - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Ryle; 0 Noes; 1 Absent: Mercer
      Motion Adopted

Stephen Darrow, Secretary

10/5/17
Date