RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

June 9, 2016

12:00 – 4:00p.m.

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

PRESENT:

Jennifer Mejares-Pham, Chair	Kathleen Hermsmeyer, Superintendent
Charlene Ponzio, Vice Chair	Vivian Price, Asst. Supt. Personalized Learning
Sheila Ryle, Secretary	Diane Anvari, Asst. Supt. of Personnel
Carl Burke, Treasurer	Amy Podratz, Asst. Supt Business & Admin Ops
Stephen Darrow, Director	Phil Hermsmeyer, Asst. Supt – IT/Facilities
Jessica Mercer, Director (left at 4:10)	Tanya Rogers, Director of Business
Chuck Vela, Director	Natali South, Director of Executive Support

1. **Action: Call to Order & Pledge of Allegiance**
   - Charlene Ponzio called the meeting to order at 12:06 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Ms. Ponzio moved to approve the agenda.
   - Mr. Burke seconded.
   - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
     0 Noes; 0 Absent; Motion Adopted

3. **Action: Approval of Minutes from May 12, 2016**
   - Ms. Mercer moved to approve the Minutes from the May 12, 2016 meeting.
   - Mr. Vela seconded.
   - Discussion: None
   - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
     0 Noes; 0 Absent; Motion Adopted

4. **Action: Approval of Consent Agenda:** Warrant Register; Personnel Action Report; Contract Ratifications: Intercity Security, Gaggle, Ross Fence, South Pacific, Delta Managed Solutions
   - Ms. Ponzio moved to approve the Consent Agenda.
   - Mr. Burke seconded.

- Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
  0 Noes; 0 Absent; Motion Adopted

5. **Information: PUBLIC COMMENTS**
   - None

6. **Information: Student Presentation**
   - Agatha McIntyre performed her National History Day dramatic monologue: Boudicca the Warrior Queen of the Iceni, A Bard's Tale.

7. **Information: Superintendent's Report**
   - Dr. Hermsmeyer reviewed the Superintendent's Report.

8. **Information: Bond Update**
   - Phil Hermsmeyer reviewed the Bond Update and answered Board questions about the completion status of various projects.

9. **Information: First Reading of Board Stipend Policy – BP 7001.1**
   - The Board reviewed revised Board Stipend Policy – BP 7001.1.
   - The Board decided to not accept a revision to the existing policy, and therefore it does not need to return for a second reading.

10. **Information: First Reading of Math Placement Policy – BP 5022.1**
    - The Board reviewed Math Placement Policy – BP 5022.1.
    - The policy will be revised to reflect that this a state policy required by all high schools.
    - This policy will be agendized for Second Reading and Approval at the next regularly-called meeting.

11. **Information: Network Upgrades - Fortinet**
    - Phil Hermsmeyer provided an explanation of the hardware and software equipment provided by Fortinet.

12. **Information: Board Member Conference Options 2016-2017**
    - The Board received information about conferences opportunities for next school year.

13. **Discussion-Public Relations – "Elevator Speech"**
    - Ms. Mejares-Pham led a discussion regarding the PR Committee's Elevator Speech to assist Board members in sharing information about our school.

14. **Action: Second Reading & Approval of Financial Reports & Accountability – BP 4003.1**
    - Ms. Ponzio moved to approve Financial Reports & Accountability – BP 4003.1 upon second reading.
    - Mr. Burke seconded.
    - Discussion:
      - Carl Burke: Do we need to add language regarding the bond?
        - This policy discusses items required by Ed Code. The bond is covered by

Debt Covenants which have already been approved.

- Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
  0 Noes; 0 Absent; Motion Adopted

15. **Action: Second Reading & Approval of Debt Policy – BP 4008.1**
    - Mr. Burke moved to approve Debt Policy – BP 4008.1 upon second reading.
    - Mr. Vela seconded.
    - Discussion: None
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

16. **Action: Second Reading & Approval of Field Trip Policy – BP 5020.1**
    - Mr. Vela moved to approve Field Trip Policy – BP 5020.1 upon second reading.
    - Ms. Ryle seconded.
    - Discussion: None
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

17. **Action: Second Reading & Approval of Student Internet & Digital Citizenship Policy – BP 5021.1**
    - Ms. Mercer moved to approve Student Internet & Digital Citizenship Policy – BP 5021.1 upon second reading.
    - Mr. Vela seconded.
    - Discussion: None
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

18. **Action: Approval of 2016-17 Budget**
    - Ms. Mercer moved to approve the 2016-17 Budget.
    - Mr. Burke seconded.
    - Discussion: Amy Podratz and Tanya Rogers presented the 2016-17 budget, and answered Board member questions throughout the presentation.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

19. **Action: Approval of EPA Actuals**
    - Mr. Vela moved to approve EPA Actuals.
    - Ms. Ryle seconded.
    - Discussion: None.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

20. **Action: Approval of EPA 3 Year Plan**
    - Ms. Ponzio moved to approve the EPA 3 Year Plan
    - Mr. Burke seconded.

- Discussion: Tanya Rogers explained the EPA 3 Year Plan.
- Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
  0 Noes; 0 Absent; Motion Adopted

21. **Action: Approval of LCAP**
    - Ms. Ryle moved to approve the LCAP.
    - Ms. Mercer seconded.
    - Discussion: Amy Podratz reviewed the LCAP.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

22. Action: Approval of **Salary Scales & Position Control Summary**
    - Ms. Ponzio moved to approve the Salary Scales & Position Control Summary
    - Ms. Mercer seconded.
    - Discussion:
      - Ms. Mejares-Pham: I would like to publicly say that I think we don't pay our counselors enough. I'd like us to find ways to increase their pay in the future to attract and keep quality counselors.
      - Diane Anvari explained that Academy Teacher Pay Scales reflect an increase of 6% in an effort to be more competitive.
      - Carl Burke asked for clarification of last year's salary scale unfreezing vs. this year's scale adjustments.
      - Dr. Hermsmeyer explained the need to increase the teacher pay scales in order to prevent our quality teachers from accepting positions with other districts.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

23. **Action: Approval of Superintendent's Contract**
    - Mr. Burke moved to approve the Superintendent's Contract.
    - Ms. Ponzio seconded.
    - Discussion: Amy Podratz reviewed the Superintendent's contract, including the percentages of her salary being paid by the other charters in the network.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

24. **Action: Approval of Konica Minolta Contract**
    - Mr. Vela moved to approve the Konica Minolta Contract.
    - Ms. Ponzio seconded.
    - Discussion: Phil Hermsmeyer explained the terms of the Konica Minolta contract, including the equipment and costs.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

25. **Action: Approval of Legal Services Agreement – Linda Rhoads Parks**
    - Ms. Mercer moved to approve the Legal Services Agreement with Linda Rhoads Parks.
    - Mr. Darrow seconded.

- Discussion: None.
- Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
  0 Noes; 0 Absent; Motion Adopted

26. **Action: Approval of Moving Beyond the Page (Purchase Order)**
    - Ms. Vela moved to approve the Moving Beyond the Page (purchase order)
    - Ms. Mercer seconded.
    - Discussion: Amy Podratz explained that this is a purchase order, not a contract, so it technically does not need Board approval. However, due to the size of the commitment, she wants to be sure that the Board approves.
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

27. **Action: Approval of 2016-2017 Board Calendar & Budget**
    - Mr. Vela moved to approve the 2016-2017 Board Calendar & Budget.
    - Ms. Ryle seconded.
    - Discussion: The Board discussed their availability to switch to Wednesday meetings, and it was determined that some members could not attend.
    - Ms. Mejares-Pham moved to amend the motion to keep the meetings as currently scheduled on Thursdays at noon.
    - Mr. Vela seconded.
    - Discussion: None
    - Vote: 7 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 0 Absent; Motion Adopted

28. **Action: Approval of Reappointment of Charlene Ponzio to Board**
    - Ms. Ryle moved to approve the Reappointment of Charlene Ponzio to Board.
    - Mr. Vela seconded.
    - Discussion: None.
    - Vote: 6 Ayes: Mejares-Pham, Burke, Vela, Darrow, Ryle, Mercer
      0 Noes; 1 Abstention (Ponzio); 0 Absent; Motion Adopted

29. **Action: Approval of Reappointment of Sheila Ryle to Board**
    - Mr. Darrow moved to approve the Reappointment of Sheila Ryle to Board.
    - Ms. Mercer seconded.
    - Discussion: None.
    - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Mercer
      0 Noes; 1 Abstention (Ryle); 0 Absent; Motion Adopted

30. **CLOSED SESSION**: Entered into at: 3:35 p.m.
    Action: Conference with Real Property Negotiator
    - Property: A46 – 81840
    - Property: WE – 1901

31. **OPEN SESSION**: Entered into at: 4:04 p.m.
    Action: Public Report of Action Taken in Closed Session in Accordance with Gov Code Section

54957.1/54957.9

Action: Conference with Real Property Negotiator

- Property: A46 – 81840: The Board directed staff to continue with contract discussions regarding this property.

- Property: WE – 1901: The Board directed staff to continue with contract discussions regarding this property.

32. **Information: BOARD COMMENTS & AGENDA ITEM REQUESTS**

- Ms. Mercer: I'd like to thank Diane for recommending the increase to teacher salaries. I think we need to do this much - and more. I spoke to other districts regarding their teacher appreciation, and learned that there is not a specific process. I think we should be the frontrunner in this endeavor. We can find ways to acknowledge and praise teachers, which can be more motivating than money. I'd like us to consider proposing a scholarship for any of our students who want to go into teaching.
- Ms. Ryle: Great meeting today! I'm looking forward to our future meetings due to the things that we said we'll be discussing in the future. Our summer theater season starts tomorrow, and I welcome you to enjoy some summer theater!
- Ms. Mejares-Pham: I would like to request that Natali inform us as soon as possible if we will need a July meeting. I will be participating in our Foreign Exchange program and will be going to China to represent Springs.
- Mr. Darrow: I have some questions about some of the contracts we ratified. I noticed that the South Pacific contract does not indicate Worker's Compensation coverage. The Delta Managed Solutions summary indicates that travel costs are included, but the contract indicates otherwise. On the Ross Fence contract, I'm wondering if multiple bids were obtained; it seems high.
    - Phil Hermsmeyer indicated that we obtain multiple-project bids that cover various projects, and select the vendors that we feel will provide the best services. The bid for a specific project may or may not have been included in that particular bid, but based on previous work and/or availability, we may ask a vendor to do additional work on another project.
    - Linda Parks reminded the Board that items that are included in the Consent Agenda can be pulled for discussion or clarification – prior to approval.
- When can we put our name on the Jefferson Admin Building?
    - There are still permits that need to be acquired, and we can't remove the names of current renters yet.
- Ms. Ponzio: My husband and I really enjoyed the Jubilee Gala. Thanks for everyone's work on this event. I also really appreciated today's student performers. I also wanted to thank Jen for serving as our Board Chair this past year.
- Mr. Vela: Congratulations to Phil and Kathleen on their weight loss! I also want to reiterate Jessica's comments about the importance of recognizing our staff and teachers.
- Mr. Burke: Good discussion regarding the budget. Thanks to everyone who worked so hard!

- Future Agenda Items:
  - Continuing the discussion of teacher recognition and appreciation.
  - Board member technology.

33. **Action: Motion to Adjourn the Meeting**
    - Mr. Vela moved to adjourn the meeting at 4:28 p.m.
    - Ms. Ryle seconded.
    - Vote: 6 Ayes: Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle
      0 Noes; 1 Absent: Mercer; Motion Adopted

NEXT REGULAR MEETING

Thursday, September 15, 2016 12:00 p.m. | 43448 Business Park Drive, Temecula, CA 92590

Sheila Ryle, Secretary **Date**