RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

12:00 p.m.

May 11, 2017

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

PRESENT:

Charlene Ponzio, Board Chair	Amy Podratz, Asst. Supt. of Operations
Carl Burke, Vice Chair	Tanya Rogers, Asst. Supt. of Business
Chuck Vela, Secretary	Vivian Price, Asst. Supt. of Personalized Learning
Stephen Darrow, Treasurer	Natali South, Director of Executive Support
Jessica Mercer, Board Director	Phil Hermsmeyer, Asst. Supt. of IT/Facilities
Sheila Ryle, Board Director (arrived at 12:03 p.m.)	Dave Black, Director of Facilities
Jennifer Mejares-Pham, Board Director	Linda Parks, Legal Counsel

1. **Action: Call to Order & Pledge of Allegiance**
   - Ms. Ponzio called the meeting to order at 12:00 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Mr. Burke moved to approve the agenda.
   - Ms. Mejares-Pham seconded.
   - Vote: 6 Ayes (Ponzio, Burke, Vela, Darrow, Mercer, Mejares-Pham); 0 Noes; 1 Absent (Ryle) Motion Adopted.

3. **Action: Approval of Minutes from April 6, 2017**
   - Ms. Mejares-Pham moved to approve the Minutes from the April 6, 2017 meeting.
   - Ms. Mercer seconded.
   - Discussion: None
   - Vote: 6 Ayes (Ponzio, Burke, Vela, Darrow, Mercer, Mejares-Pham); 0 Noes; 1 Absent (Ryle) Motion Adopted.

4. **Action: Approval of Consent Agenda (Warrant Register, OPS Contract Ratification, Jim Graves Contract Ratification)**
    - Mr. Burke moved to approve the Consent Agenda.
    - Ms. Mejares-Pham seconded.
    - Vote: 6 Ayes (Ponzio, Burke, Vela, Darrow, Mercer, Mejares-Pham); 0 Noes; 1 Absent (Ryle) Motion Adopted.

5. **Information: PUBLIC COMMENTS**
    - None

6. **Presentations: Program Review 42Q Reports**
    - Homeschool Directors presented their 42Q reports for River Springs.
    - Cathy Hansen discussed the Keys program.
    - Alyssa Gonzales reviewed the 42Q report for Palm Academy.
    - Elizabeth Zinda provided a review of the Corona program review report.
    - Mark Shaloub discussed the Murrieta Student Center report.

7. **Information: Superintendent's Report**
    - In Dr. Hermsmeyer's absence, Amy Podratz reviewed the Superintendent's Report.

8. **Information: Bond Update**
    - Tanya Rogers reviewed the Bond Update report and indicated that everything is on track and on budget.

9. **Information: Financial Update**
    - Tanya Rogers provided the Board with an update regarding River Springs' financial situation, which indicates a balanced budget with a strong reserve, and an anticipated COLA of 1.56%.

10. **Information/Activity: LCAP Stakeholder Engagement Activity**
    - Amy Podratz led the Board through the LCAP Stakeholder Engagement Activity, and Board members submitted their survey answers.

11. **Information: First Reading of BP 5023.1 Kindergarten & Transitional Kindergarten Enrollment**
    - Amy Podratz and Cheryl Smallman reviewed the proposed Board policy which outlines the requirements for enrolling Transitional Kindergarten and Kindergarten students. This policy will be brought back for a second reading and approval at a future meeting.

12. **Information: State Accountability**
    - Liz Copeland provided an update for the Board regarding the new State Accountability program.

13. **Action: Approval of Donation of Materials**
    - Mr. Vela moved to approve the Donation of Materials as presented.
    - Ms. Ryle seconded.
    - Discussion: None
    - Vote: 7 Ayes (Ponzio, Burke, Vela, Darrow, Mercer, Ryle, Mejares-Pham); 0 Noes; 0 Absent. Motion Adopted.

14. **Action: Approval of Long Distance Travel**
    - Ms. Mercer moved to approve long-distance travel for Debbie & George Essel to travel to Washington D.C. for the National Charter School Convention.
    - Mr. Darrow seconded.
    - Discussion: Maureen Wilson described the conference and indicated that George & Debbie Essel were invited to present at the conference which will cover the registration fee.
    - Vote: 7 Ayes (Ponzio, Burke, Vela, Darrow, Mercer, Ryle, Mejares-Pham); 0 Noes; 0 Absent. Motion Adopted.

15. **Action: Approval of Revolving Cash Fund Resolution**
    - Ms. Mejares-Pham moved to approve the Revolving Cash Fund Resolution
    - Mr. Vela seconded.
    - Discussion: Tanya Rogers explained the purpose for the revolving cash fund which will be used for expenses that need to be paid with short notice. All payments from this fund will be reflected on the warrant register and will follow the same accounting procedures as regular payments.
    - Vote: 7 Ayes (Ponzio, Burke, Vela, Darrow, Mercer, Ryle, Mejares-Pham); 0 Noes; 0 Absent. Motion Adopted.

16. **Action: Approval of Lease for Business Park Drive, Temecula**
    - Ms. Mercer moved to approve the lease for 43218 Business Park Drive, Ste. 105, Temecula, CA, contingent upon Business and Legal agreeing to the terms.
    - Ms. Mejares-Pham seconded.
    - Discussion: Phil Hermsmeyer presented the terms of the lease. Board members requested that the contract date be corrected, the word, "draft" be removed, and other clerical issues corrected. In addition, Business and Legal need to review. Upon those changes, the Board authorized Phil to sign the lease.
    - Vote: 7 Ayes (Ponzio, Burke, Vela, Darrow, Mercer, Ryle, Mejares-Pham); 0 Noes; 0 Absent. Motion Adopted.

17. **Action: Approval of Lease for West Esplinade, San Jacinto**
    - Ms. Mejares-Pham moved to approve the lease for 1091 West Esplinade, San Jacinto, CA.
    - Mr. Burke seconded.
    - Discussion: Phil Hermsmeyer reviewed the lease for the San Jacinto facility which would replace Hemet Girard. There are three contingencies which, if not met, will

nullify the lease agreement

- Vote: 5 Ayes (Burke, Vela, Mercer, Ryle, Mejares-Pham); 2 Noes (Ponzio, Darrow); 0 Absent. Motion Adopted.

18. **CLOSED SESSION**: Entered into at 3:10 p.m.
    Action: Conference with Real Property Negotiator
    - A46-81840
    - NR-2600

19. **OPEN SESSION**: Entered into at 3:58 p.m.
    Action: Public Report of Action Taken in Closed Session in Accordance with Gov Code Section 54957.1/54957.9
    Action: Conference with Real Property Negotiator
    - A46-81840: The Board authorized Phil Hermsmeyer to continue negotiation on this lease.
    - NR-2600
        - No action to report.

20. Information: BOARD COMMENTS
    - Ms. Ponzio: Congratulations to Chuck for graduating and earning a degree! I enjoyed hearing that the ACE program has been a good investment.
    - Mr. Darrow: I think it was great to see the principals today and how enthusiastic they are about their programs.
    - Ms. Mejares-Pham: It would be great to see the principals more than once per year; perhaps at the beginning and the end of the year. I attended CCSA Advocacy Day, which was a great opportunity to promote charter schools with our legislators. Happy Mother's Day to all the moms!

21. Action: Motion to Adjourn the Meeting
    - Mr. Burke moved to adjourn the meeting at 4:05 p.m.
    - Ms. Ryle seconded.
    - Vote: 7 Ayes (Ponzio, Burke, Vela, Darrow, Mercer, Ryle, Mejares-Pham); 0 Noes; 0 Absent. Motion Adopted.

Chuck Vela, Secretary

6/8/17
Date