RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

12:00 p.m.

March 9, 2017

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

PRESENT:

Charlene Ponzio, Board Chair	Kathleen Hermsmeyer, Superintendent
Carl Burke, Vice Chair	Amy Podratz, Asst. Supt. of Operations
Chuck Vela, Secretary	Tanya Rogers, Asst. Supt. of Business
Stephen Darrow, Treasurer	Natali South, Director of Executive Support
Jessica Mercer, Board Director	Linda Rhoads-Parks, Legal Counsel
Sheila Ryle, Board Director	Phil Hermsmeyer, Asst. Supt. of IT/Facilities
Jennifer Mejares-Pham, Board Director (arrived 12:07)	Dave Black, Director of Facilities

1. Action: Call to Order & Pledge of Allegiance
   - Ms. Ponzio called the meeting to order at 12:00 p.m. and led the Pledge of Allegiance.

2. Action: Approval of Agenda
   - Mr. Burke moved to revise the agenda moving the approval of the Keeton Construction contract after Closed Session.
   - Ms. Ponzio seconded.
   - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, Mejares-Pham, 0 Noes; 1 Absent: Mejares-Pham. Motion Adopted

3. Action: Approval of Minutes from February 16, 2017 Meeting
   - Ms. Mercer moved to approve the Minutes from the February 16, 2017 meeting.
   - Mr. Vela seconded.
   - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer 0 Noes; 1 Absent: Mejares-Pham. Motion Adopted

4. Action: Approval of Consent Agenda: Warrant Register & Ratification of OPR Contract
    - Mr. Burke moved to approve the Consent Agenda with the OPR Contract ratification pulled for discussion.
    - Mr. Vela seconded.
    - Vote: 6 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, 0 Noes; 1 Absent: Mejares-Pham. Motion Adopted

5. Action: Ratification of OPR Contract
    - Mr. Burke moved to approve the OPR contract ratification.
    - Mr. Vela seconded.
    - Discussion: Board members asked questions related to the duration of the contract (6 months), and the services included. Staff members addressed all questions.
    - Vote: 7 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, Mejares-Pham, 0 Noes; 0 Absent. Motion Adopted

6. Information: PUBLIC COMMENTS
    - None

7. Presentation: Student Performance: DAR History Day Essay Winners
    - Fiona Gullati and Hailey Hellenga read their winning essays.

8. Information: Superintendent's Report
    - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates regarding current events.

9. Presentation: Program Reviews – "42Q Reports"
    - Shane Wickwire reviewed the program update reports for our Riverside and Bear Creek programs.
    - Beverly Voechting provided an update for the Magnolia Student Center and presented a video for our FAPA program.

10. Information: Bond Update
    - Tanya Rogers reviewed the Bond Update report and answered Board members questions regarding the status of projects as related to the Bond.

11. Information/Activity: Form 700 – Conflict of Interest Reporting
    - Board members were provided an opportunity to complete their Conflict of Interest – Form 700.

12. Information: E-Rate Application
    - Phil Hermsmeyer provided a review of the E-Rate program and required application.

13. Action: Approval of Board Policies 3350, 3551, 3353, 3554,
    - Ms. Mejares Pham moved to approve Board Policies:
    - Ms. Ryle seconded.
    - Discussion: Tanya Rogers and Holly Hungerford-Cocking provided an explanation of these policies which are related to the National School Lunch Program.
    - Vote: 7 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, Mejares-Pham, 0 Noes; 0 Absent. Motion Adopted

14. Action: Approval of Second Interim Budget
    - Ms. Ryle moved to approve the Second Interim Budget.
    - Ms. Mejares-Pham seconded.
    - Discussion: Tanya Rogers reviewed the Second Interim Budget and answered Board members' questions. Amy Podratz provided a year-over-year comparison of P2 data.
    - Vote: 7 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, Mejares-Pham, 0 Noes; 0 Absent. Motion Adopted

15. Action: Selection of New Auditor
    - Mr. Burke moved to approve Christy White and Associates as the auditor for the 2016-2017 school year.
    - Ms. Mejares-Pham seconded.
    - Discussion: Tanya Rogers explained that our current auditor provided notice that they will not be able to conduct our audit this year, thus the need to select another firm.
    - Vote: 7 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, Mejares-Pham, 0 Noes; 0 Absent. Motion Adopted

16. Action: Approval of Superintendent's Life Insurance
    - Ms. Ryle moved to approve the renewal of the superintendent's life insurance policy.
    - Mr. Burke seconded.
    - Discussion: Tanya Rogers reviewed the request for renewal of the superintendent's life insurance policy which has been in place for many years.
    - Vote: 7 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, Mejares-Pham, 0 Noes; 0 Absent. Motion Adopted

17. Action: Approval of Long Distance Travel
    - Ms. Ryle move to approve long distance travel for Charlene Ponzio to attend the National Charter School conference in Washington D.C.
    - Ms. Mejares Pham seconded.
    - Discussion: None

- Vote: 7 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, Mejares-Pham, 0 Noes; 0 Absent. Motion Adopted

18. **CLOSED SESSION**: Entered into at: 2:23 p.m.
    - **Action: Conference with Legal Counsel Regarding Litigation**
        - Dabney vs. RSCS

    - **Action: Conference with Real Property Negotiator**
        - Property: N-26800
        - Property: 42-5580
        - Property: A46-81840
        - Property: WE-1091
        - Property: BP: 43218-105

19. **OPEN SESSION**: Entered into at 3:40 p.m.
    Action: Public Report of Action Taken in Closed Session in Accordance with Gov Code Section 54957.1/54957.9
    - **Action: Conference with Legal Counsel Regarding Litigation**
        - Dabney vs. RSCS: No Action to Report

    - **Action: Conference with Real Property Negotiator**
        - Property: N-26800: Board directed staff to continue negotiation on this property.
        - Property: 42-5580: Board directed staff to continue negotiation on this property.
        - Property: A46-81840: Board directed staff to continue negotiation on this property.
        - Property: WE-1091: Board directed staff to continue negotiation on this property.
        - Property: BP:43218-105: No action to report.

20. Action: Approval of Keeton Construction Contract
    - Mr. Burke moved to approve the contract with Keeton Construction for work on the FAPA project at Flabob Airport with the requirement that the lease and bond funding are in place first.
    - Ms. Mercer seconded.
    - Discussion: Dave Black and Phil Hermsmeyer led a discussion related to this project and the items included in the contract.
    - Vote: 7 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, Mejares-Pham, 0 Noes; 0 Absent. Motion Adopted

21. Information: BOARD COMMENTS
    - Ms. Mercer: Thank you for sending me to Learning and the Brain. It was a very worthwhile conference, and I think it would be beneficial to send teachers and principals.

- Ms. Ryle: Having attended that same conference previously, I completely agree, and would like to see us bring some of those workshop presenters in for our staff.
- Mr. Darrow: Thanks to Phil for providing a lot of information for us to consider today. There is a lot going on!
- Ms. Mejares-Pham: Sorry to have missed last month's meeting; I was on vacation.
- Mr. Vela: I also enjoyed Learning and the Brain with the exception of the fact that my wife and I were both quite sick. With regard to all of the property information today, I'd like to say that while it was a lot of information, I think all of these projects are very worthwhile. I applaud staff for the efforts that went into all of this, and while FAPA may be an expensive project, it really may serve as an opportunity to attract families to our school.
- Mr. Burke: This was a great meeting. There were so many elements including budget, program reviews, student presentations and property discussions. I appreciated the efficiency of the agenda. The story for FAPA is so compelling, and I hope we are able to work through issues in order to make it happen. I attended the Education for Careers conference this week. I felt that many of the people were not in support of charter schools but as I was learning about the CTE offerings, I realized that we are far ahead of many districts.
- Ms. Ponzio: Happy Birthday to Jessica. I'd like to thank staff because with every meeting it gets more and more succinct and informational. Also, thanks to Linda for always providing us with good counsel, and to my fellow Board members for asking such great questions.

22. **Action: Motion to Adjourn the Meeting**
    - Ms. Ryle moved to adjourn the meeting at 4:00 p.m.
    - Mr. Burke seconded.
    - Vote: 7 Ayes: Ponzio, Burke, Vela, Darrow, Ryle, Mercer, Mejares-Pham, 0 Noes; 0 Absent. Motion Adopted

NEXT REGULAR MEETING

April 6, 2017 | 43448 Business Park Drive, Temecula, CA 92590

Chuck Vela, Secretary — **Date** 4/6/17