EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

June 11, 2015

9:00a.m.-11:00a.m.

43448 Business Park Drive / Temecula, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. Action: **Call to Order & Pledge of Allegiance**
   a. Board Chair, Ms. Chan, called the meeting to order at 9:05 a.m.

PRESENT:

Heidi Chan, Board Chair	Dr. Kathleen Hermsmeyer, Superintendent
Marlene Darrow, Board Vice Chair	Amy Podratz, Asst. Supt. of Business & Admin Ops.
Beth Burt, Board Secretary	Diane Anvari, Asst. Supt. of Personnel
Donald Langille, Board Director	Natali South, Executive Assistant to Board
Justin Moldenhauer, Board Director	Brenda Ramirez, Controller II
Robin Mammoth, Board Director	Melissa Lawrence, Accounts Payable Technician
Tracey Vela, Board Treasurer	

2. Action: **Approval of Agenda**
   a. Mr. Langille moved to approve the agenda as presented.
   b. Ms. Burt seconded.
   c. Discussion: None
   d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

3. Action: **Approval of Meeting Minutes – May 14, 2015**
   a. Ms. Vela moved to approve the May 14, 2015 meeting minutes.
   b. Ms. Darrow seconded.
   c. Discussion: None
   d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

II. CONSENT AGENDA

Consent agenda items are considered routine and may be enacted by a single motion. Any Board Director may request removal of any item from the consent agenda for consideration under the regular agenda if discussion of the item is desired. Items not removed from the consent agenda will stand approved upon the motion of a Board Director, followed by a second and majority vote.

4. Action: **Ratification of Warrant Listing**
   a. Mr. Langille moved to approve the consent agenda.
   b. Mr. Moldenhauer seconded.
   c. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

5. Information: **PUBLIC COMMENTS**
   a. None

IV. STUDENT ACHIEVEMENT

6. Information: **Update from the Superintendent**
   a. Dr. Hermsmeyer reviewed her Superintendent's report. In addition, she informed the Board that we are presently working on a fund raising golf event, and reviewed a new Springs at a Glance reference document.

V. BUSINESS

7. Action: **Approval of Local Control Accountability Plan (LCAP)**
   a. Ms. Darrow motioned to approve the LCAP as presented.
   b. Ms. Burt Seconded.
   c. Discussion: Amy Podratz reviewed the LCAP report and addressed questions from the Board.
   d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

8. Action: **Approval of 2015-2016 Final Budget**
   a. Ms. Burt moved to approve the 2015-2016 Final Budget.
   b. Ms. Vela seconded.
   c. Discussion: Amy Podratz reviewed the budget and provided explanations regarding the calculation of salaries, benefits and other budget categories.
   d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

9. Action: **Approval of the 2014-15 EPA Plan Actuals**
   a. Ms. Mammoth moved to approve the 2014-15 EPA Plan Actuals
   b. Ms. Vela seconded.
   c. Amy Podratz explained the purpose of this report.
   d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

10. Action: **Approval of 2015-16 EPA Plan**
   a. Mr. Langille moved to approve the EPA Plan as amended to correct the dates and numbers of employees.

b. Ms. Mammoth seconded.
c. Amy Podratz explained the purpose of this report.
d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT
Motion adopted.

11. Action: **Approval of the Position Control Schedule**
a. Ms. Mammoth moved to approve the Position Control Schedule.
b. Ms. Burt seconded.
c. Diane Anvari provided an explanation of this document and how it used by Human Resources when determining the salary schedule and provisions for staff.
d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT
Motion adopted.

12. Action: **Approval of Superintendent's Employment Contract**
a. Ms. Darrow moved to approve the Superintendent's 2015-2016 contract, as amended to correct Dr. Hermsmeyer's title from Executive Director to Superintendent.
b. Ms. Vela seconded.
c. Amy Podratz provided the Board with an explanation of the process of determining the Superintendent's salary and contract terms including consultation with Young, Minney & Corr who conducted comparison studies.
d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT
Motion adopted.

13. Action: **Approval of Revised Contracts Policy**
a. Ms. Darrow moved to approve the Revised Contracts Policy.
b. Ms. Mammoth seconded.
c. Amy Podratz explained the changes and additions to the current policy.
d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT
Motion adopted.

14. Action: **Approval of the Board Calendar of Reports**
a. Ms. Mammoth moved to approve the Board Calendar of Reports.
b. Ms. Burt seconded.
c. Natali South reviewed the calendar and indicated that it was revised per the Board's request from the previous meeting.
d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT
Motion adopted.

15. Information: **Conference Selection 2015-2016**
a. The Board was provided a handout of upcoming conferences for the 2015-2016 school year, and they were encouraged to select one to attend.

VII. COMMUNITY RELATIONS

16. Information: **BOARD COMMENTS**
a. Justin Moldenhauer: Thank you for the Springs at a Glance form. I will definitely use this.

b. Don Langille: I will be traveling this summer, and cannot attend Pechanga. I'm sure it will be a great event.
c. Beth Burt: I would like to congratulate all of our graduating students.
d. Heidi Chan: I was asked to participate in a federal audit grant. That was really an interesting experience. I'm glad to see that our programs are growing. Our staff is doing a great job, and I look forward to another year.
e. Marlene Darrow: I agree that staff is doing a wonderful job. I am headed to Key Largo for a well-needed vacation.
f. Robin Mammoth: I am looking forward to attending graduation; my son is graduating, and has been a Springs' student since the first grade.

VIII. ADJOURNMENT

17. Action: **Motion to Adjourn the Meeting**

a. Mr. Moldenhauer moved to adjourn the meeting at 11:12 a.m.
b. Ms. Mammoth seconded.
c. Discussion: None
d. 7 AYES (Chan, Darrow, Burt, Moldenhauer, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT
Motion adopted.

IX. NEXT REGULAR MEETING

Monday, August 10, 2015 5:00 p.m.
Pechanga Resort – Eagle's Nest

Beth Burt, Board Secretary

9-10-15
Date

In compliance with the Americans with Disabilities Act (AB3035; CH 300, Statutes of 2000), if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter school's governing board, please contact the Administrative Office at (951) 252-8891. Notification by 10:00am on Tuesday prior to the board meeting (48 hours) will enable the school to make reasonable arrangements to assure accessibility to this meeting. Upon request, the school shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.