EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

December 12, 2013
10:00 – 11:30a.m.
43448 Business Park Drive / Temecula, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. *Action*: **Call to Order & Pledge of Allegiance**
   a. Board Chairman, Ms. Mammoth, called the meeting to order at 10:00a.m.

PRESENT:

Robin Mammoth, Board Chairman	Amy Podratz, Assistant Supt – Business & Admin Ops
Heidi Chan, Board Vice Chairman	Debbie Daniel, Assistant Superintendent – Pupil Services
Marlene Darrow, Board Secretary	Phil Hermsmeyer, Assistant Superintendent – Facilities & IT
Beth Burt, Board Treasurer	Diane Anvari, Assistant Superintendent – Personnel
Tracey Vela, Board Director	Debbie Essel, Assistant Superintendent – Education
Donald Langille, Board Director	Vivian Price, Assistant Superintendent – Education
Justin Moldenhauer, Board Director	Michael Hayhurst, Helendale School District
Kimberly Rodriquez, Esq., Legal Counsel (YM&C)	
Dr. Kathleen Hermsmeyer, Superintendent	
Kyla Shofner, Director of Charter Relations	

2. *Action*: **Approval of Agenda**
   a. **Mr. Langille moved to approve the agenda.**
   b. **Ms. Burt seconded.**
   c. Discussion: None
   d. **6 AYES (Langille, Burt, Chan, Darrow, Mammoth, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

3. *Action*: **Approval of Meeting Minutes – September 26, 2013**
   a. **Ms. Vela moved to approve the September 26, 2013 Meeting Minutes.**
   b. **Ms. Burt seconded.**
   c. Discussion: None
   d. **5 AYES (Vela, Burt, Chan, Darrow, Mammoth); 0 NOES; 0 ABSENT; 1 ABSTENTION (Langille). Motion adopted.**

4. *Action*: **Approval of Meeting Minutes – October 17, 2013**
   a. **Ms. Chan moved to approve the October 17, 2013 Meeting Minutes.**
   b. **Ms. Darrow seconded.**
   c. Discussion: None
   d. **6 AYES (Chan, Darrow, Burt, Langille, Mammoth, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

II. CONSENT AGENDA

Consent agenda items are considered routine and may be enacted by a single motion. Any Board Director may request removal of any item from the consent agenda for consideration under the regular agenda if discussion of the item is desired. Items not removed from the consent agenda will stand approved upon the motion of a Board Director, followed by a second and majority vote.

5. *Action*: **Approval of Warrant Listing & Personnel Action Report (September, October, & November)**
6. *Action:* **Approval of Revised Board Policy 7006.1 – Board Oath of Office for Board Members**
7. *Action:* **Approval of Revised Board Policy 7007.1 – Board Regular and Special Board Meetings**
    a. **Ms. Darrow moved to approve the consent agenda.**
    b. **Mr. Langille seconded.**
    c. **6 AYES (Darrow, Langille, Burt, Chan, Mammoth, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

8. *Information*: **PUBLIC COMMENTS**
    a. None

9. *Information:* **BOARD COMMENTS**
    a. Ms. Chan: Is there a central repository for our board policies?
    b. Ms. Shofner: Yes; all policies (and other important board documents) will be on our new website which is almost ready for launch. Each Board will have its own web page.

10. *Action:* **Ratification of Appointment of New Board Director – Justin Moldenhauer**
    a. **Ms. Chan moved to ratify the appointment of Mr. Justin Moldenhauer.**
    b. **Mr. Langille seconded.**
    c. Discussion:
        i. Board Chairman, Ms. Mammoth, led Mr. Justin Moldenhauer in the Oath of Office upon his arrival to the meeting.
    d. **6 AYES (Chan, Langille, Burt, Darrow, Mammoth, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

Mr. Justin Moldenhauer became a voting member of the Empire Springs Charter School Board of Directors at this time.

IV. STUDENT ACHIEVEMENT

11. *Information*: **Report from the Superintendent**
    a. *See attached report.*

Mr. Justin Moldenhauer arrived to the meeting at this time.

12. *Information:* **Student Demographic Data**
    a. *See attached report.*

13. *Action:* **Approval of Definition of Student Achievement**
    a. **Ms. Darrow moved to approve the Definition of Student Achievement.**

b. **Ms. Vela seconded.**
c. Discussion: None
d. **7 AYES (Darrow, Vela, Burt, Chan, Langille, Mammoth, Moldenhauer); 0 NOES; 0 ABSENT. Motion adopted.**

V. BUSINESS

14. *Action*: **Approval of 1st Interim Budget with One-time Staff Bonuses**

a. **Ms. Vela moved to approve the 1st Interim Budget with One-time Staff Bonuses.**
b. **Ms. Chan seconded.**
c. Discussion: None
d. **7 AYES (Vela, Chan, Burt, Darrow, Langille, Mammoth, Moldenhauer); 0 NOES; 0 ABSENT. Motion adopted.**

15. *Action:* **Ratification of 2013-2014 Education Protection Account (EPA) Spending Plan**

a. **Ms. Darrow moved to ratify the 2013-2014 Education Protection Account (EPA) Spending Plan.**
b. **Ms. Burt seconded.**
c. Discussion:
   i. Ms. Podratz clarified how Prop 30 requires that these funds be spent in the classroom; we are spending it on Education Specialists' salaries.
   ii. Dr. Hermsmeyer: This extra money has allowed us to free up money to spend on other things.
   iii. Ms. Podratz clarified that a "classroom teacher" just means a credentialed person teaching a student. These "classroom teachers" are our Education Specialists who are directly serving the students in their homes.
d. **7 AYES (Darrow, Burt, Chan, Langille, Mammoth, Moldenhauer, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

16. *Action:* **Approval to Transfer Lease Agreement to River Springs Charter School for Santa Ana United Methodist Church Facility (2121 N Grand Avenue / Santa Ana)**

a. **Mr. Langille moved to approve the transfer of the Lease Agreement to River Springs Charter School for the Santa Ana United Methodist Church Facility (2121 N Grand Avenue / Santa Ana).**
b. **Ms. Burt seconded.**
c. Discussion:
   i. Ms. Podratz clarified that the three payments to Santa Ana United Methodist Church were paid in advance and that River Springs was reimbursing Empire Springs completely so that there are no lease payments on Empire's books. Empire was paying directly to the landlord since Empire's name was on the lease.
   ii. Dr. Hermsmeyer clarified the AB 1994 restricts out-of-county charter enrollment, meaning Empire Springs can't have a facility outside of San Bernardino County until we open a student center in San Bernardino County.
   iii. Ms. Podratz also clarified that the 760 W Acacia facility in Hemet is also leased in Empire's name. However, River reimburses Empire for that lease in the same manner.
   iv. Mr. Hermsmeyer confirmed that there are no current plans to transfer the Hemet lease from Empire to River like the Santa Ana lease.
   v. **The Board requested to see the revenue stream incoming from River Springs to pay for the Orange County and Hemet facilities. Ms. Podratz will send this information to the Board via email.**

d. **7 AYES (Langille, Burt, Chan, Darrow, Mammoth, Moldenhauer, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

VI. GOVERNANCE

17. *Action:* **Approval of Board Resolution 100.9 Restricting Overlapping Board Membership**

a. **Ms. Burt moved to approve the Board Resolution 100.9 Restricting Overlapping Board Membership.**
b. **Ms. Vela seconded.**
c. Discussion:
    i. Ms. Shofner confirmed that the shared board members should try to make their final decision sooner than June 30, 2014 so that staff can plan accordingly for any open board positions.
d. **7 AYES (Burt, Vela, Chan, Darrow, Langille, Mammoth, Moldenhauer); 0 NOES; 0 ABSENT. Motion adopted.**

18. *Action: (STUDY TIME)* **Determining Board Goals for 2013-2014**

a. **No action**
b. Discussion:
    i. **The Board agreed to table this item for a future board meeting with the understanding that the Board will give some individual thought to the items.**
    ii. **The Board requested to be notified of all Orange County and Riverside Student Center events.**
c. **7 AYES (Burt, Chan, Darrow, Langille, Mammoth, Moldenhauer, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

19. *Action:* **Discussion/Approval of Board Unified Core Values (with Value Statements)**

a. **Ms. Burt moved to approve the Board Unified Core Values (with Value Statements).**
b. **Ms. Darrow seconded.**
c. Discussion:
    i. The Board spent some time discussing the value statements, particularly the use of the non-word "exemplorous." The Board agreed that although "exemplorous" is not actually a word, per se, it could have a innovative meaning.
d. **7 AYES (Burt, Darrow, Chan, Langille, Mammoth, Moldenhauer, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

VII. ADJOURNMENT

20. *Action:* **Motion to Adjourn the Meeting**

a. **Ms. Darrow moved to adjourn the meeting at 11:30a.m.**
b. **Ms. Vela seconded.**
c. **7 AYES (Darrow, Vela, Burt, Chan, Langille, Mammoth, Moldenhauer); 0 NOES; 0 ABSENT. Motion adopted.**

III. NEXT REGULAR MEETING

Thursday, February 13, 2013, 9:00a.m. – 5:00p.m.
Temecula Administrative Offices – NEW Meeting Room – 43174 Business Park Drive – Temecula, CA 92590

Marlene Darrow, Board Secretary

2/13/14
Date

In compliance with the Americans with Disabilities Act (AB3035; CH 300, Statutes of 2000), if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter school's governing board, please contact the Administrative Office at (951) 252-8891. Notification by 10:00am on Tuesday prior to the board meeting (48 hours) will enable the school to make reasonable arrangements to assure accessibility to this meeting. Upon request, the school shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

EMPIRE Springs CHARTER SCHOOL