EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

December 10, 2015

9:00 a.m.

43448 Business Park Drive

Temecula, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. Action: **Call to Order & Pledge of Allegiance**
   - Board Chair, Ms. Darrow, called the meeting to order at 9:08 a.m. and led the Pledge of Allegiance.

PRESENT:

Marlene Darrow, Board Chair	Kathleen Hermsmeyer, Superintendent
Beth Burt, Board Vice Chair	Amy Podratz, Assistant Supt – Business & Admin Ops
Tracey Vela, Board Secretary	Natali South, Executive Assistant to the Board
Heidi Chan, Board Treasurer	Debbie Daniel, Assistant Supt – Pupil Services
Justin Moldenhauer, Board Director	Denise Smith, Assistant Director – Human Resources
Robin Mammoth, Board Director	Liz Copeland, Director of Assessment
Don Langille, Board Director	Sarah Hutcheson, Executive Assistant to Superintendent

2. Action: **Approval of Agenda**
   - **a.** Ms. Mammoth moved to approve the agenda with the change of pulling the Promissory Note from the consent agenda for discussion.
   - **b.** Ms. Burt seconded.
   - **c.** 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

3. Action: **Approval of Meeting Minutes – September 10, 2015**
   - **a.** Ms. Vela moved to approve the September 10, 2015 meeting minutes.
   - **b.** Mr. Langille seconded.
   - **c.** 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

II. CONSENT AGENDA

4. Action: **Approval of Consent Agenda**
   - **a.** Ms. Burt moved to approve the Warrant List and Personnel Action Report with the promissory note removed for discussion.
   - **b.** Ms. Chan seconded.
   - **c.** Discussion: At the Board's request, Amy Podratz explained the need for and the terms of the Promissory Note.
   - **d.** 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

5. Information: **PUBLIC COMMENTS**
   - None

IV. STUDENT ACHIEVEMENT

6. Information: **Superintendent's Report and Student Recognition**
   - Students who earned perfect scores on the CAASPP test were recognized and presented with a certificate and plaque to acknowledge their accomplishment. Dr. Hermsmeyer reviewed her Superintendent's report.

VII. INFORMATION ITEMS

7. Discussion: Educator Effectiveness Plan 2015-16
   - Amy Podratz reviewed the Educator Effectiveness Plan and explained how this will be used.

8. Discussion/Activity: WASC Self Study Update
   - Debbie Daniel provided an update on our WASC Self Study. Board members reviewed the parent and student surveys.

9. Discussion: First Reading of Nepotism Policy BP 8001.3
   - The Board reviewed Board Policy 8001.3. It was requested that the date be changed to reflect Empire Springs' adoption of this policy, not River Springs'. This policy will be brought back at a subsequent meeting for Second Reading and approval.

VII. ACTION ITEMS

10. Action: Approval of Annual Audit for Fiscal Year 2014-2015
   a. Ms. Mammoth moved to approve the Annual Audit for Fiscal Year 2014-2015.
   b. Mr. Langille seconded.
   c. Discussion: None
   d. 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

11. Action: Approval of 1st Interim Budget
   a. Mr. Moldenhauer moved to approve the 1st Interim Budget.
   b. Ms. Vela seconded.
   c. Discussion: None
   d. 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

12. Action: Approval of Participation in the ROSE Fund
   a. Ms. Mammoth moved to approve participation in the ROSE Fund.
   b. Ms. Burt seconded.
   c. Discussion:
      - Dr. Hermsmeyer explained the ROSE Fund and the benefits of our participation.
      - Board members asked which other charters are participating.
   d. 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

13. Action: Approval of 2016-17 Attendance and 185 Credentialed Staff Calendar
   a. Mr. Langille moved to approve the 2016-17 Attendance and 185 Credentialed Staff Calendar.
   b. Ms. Chan seconded.
   c. Discussion: None
   d. AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

14. Action: Approval of 2017-18 Attendance and 185 Credentialed Staff Calendar
   a. Ms. Mammoth moved to approve the 2017-18 185 Credentialed Staff Calendar.
   b. Ms. Vela seconded.
   c. Discussion: None
   d. 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

15. Action: Second Reading and Approval of Graduation Policy BP 5018.1
   a. Ms. Vela moved to approve the Graduation Policy BP 5018.1 upon second reading.
   b. Mr. Langille seconded.
   c. Discussion: Debbie Daniel reviewed the need for updating our Graduation Policy.

d. 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

16. Action: Second Reading and Approval of Home & Hospital Policy BP 5019.1

a. Ms. Mammoth moved to approve the Home & Hospital Policy BP 5019.1 upon second reading.
b. Ms. Burt seconded.
c. Discussion: None
d. 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

17. Action: Appointment of Heidi Chan to Springs' Public Relations Subcommittee

a. Mr. Langille moved to appoint Heidi Chan to the Springs' Public Relations Subcommittee and to amend the motion to include the appointment of Marlene Darrow.
b. Mr. Moldenhauer seconded.
c. Discussion: Dr. Hermsmeyer explained the purpose of the subcommittee and their efforts.
d. 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

VII. CLOSED SESSION – Opened at 11:25 a.m.

18. Information: **Public Employee Performance**

- Superintendent Final Evaluation 2014-2015

VII. OPEN SESSION – Opened at 11:39 a.m.

19. Action: **Public Report of Action Taken in Closed Session in Accordance with Gov. Code Section 54957.1/54957.9**

- The Board reported the successful evaluation of Superintendent Hermsmeyer and thanked her for her dedication to our students. The final evaluation documents were provided to Dr. Hermsmeyer and Human Resources.

VII. COMMUNITY RELATIONS

20. Action: **Acknowledgment of Don Langille's Resignation from Empire Springs**

- The Board recognized Don Langille and thanked him for his service on the Empire Springs Board.

Action: **Board Comments**

- Ms. Mammoth: I attended FAPA's theatrical performance which was great.
- Ms. Vela: I have had another grandchild since we last met, and have started fostering infants.

- Ms. Darrow: Stephen and I participated in the student interviews, which was a great experience.
- Ms. Burt: Thanks to Amy for doing such a great job and making the reports so easy to read and understand.
- Ms. Chan: Springs Schools were represented in the Temecula Lights parade with our Robotics Team.
- Mr. Langille: It has been a pleasure to serve on this Board. I will miss you all.
- Mr. Moldenhauer: Thanks to everyone for a great meeting.

VII. ADJOURNMENT

21. Action: **Motion to Adjourn the Meeting**

a. Mr. Langille moved to adjourn the meeting at 11:52 a.m.
b. Ms. Burt seconded.
c. Discussion: None
d. 7 AYES (Darrow, Burt, Vela, Chan, Moldenhauer, Mammoth, Langille); 0 NOES; 0 ABSENT Motion adopted.

VIII. NEXT REGULAR MEETING

Thursday, February 17, 2016, 9:00 a.m. - 4:00p.m.

Tracey Vela, Board Secretary

2/17/16
Date

In compliance with the Americans with Disabilities Act (AB3035; CH 300, Statutes of 2000), if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter school's governing board, please contact the Administrative Office at (951) 252-8891. Notification by 10:00am on Tuesday prior to the board meeting (48 hours) will enable the school to make reasonable arrangements to assure accessibility to this meeting. Upon request, the school shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.