EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

September 10, 2015

9:00 a.m.

43448 Business Park Drive / Temecula, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. Action: **Call to Order & Pledge of Allegiance**
   a. Board Chair, Ms. Chan, called the meeting to order at 9:04 a.m. and led the Pledge of Allegiance.

PRESENT:

Heidi Chan, Board Chair	Kathleen Hermsmeyer, Superintendent
Marlene Darrow, Board Vice Chair	Amy Podratz, Asst. Supt. of Business & Admin Ops.
Beth Burt, Board Secretary	Natali South, Executive Assistant to the Board
Justin Moldenhauer, Board Director	Tanya Rogers
Robin Mammoth, Board Director	Peter Alvino
Tracey Vela, Board Treasurer (arrived 9:10)	Sarah Hutcheson
	Debbie Daniel
	Vivian Price
	Brenda Ramirez

2. Action: **Approval of Agenda**
   a. Mr. Langille moved to approve the agenda as presented.
   b. Ms. Burt seconded.
   c. Discussion: None
   d. 6 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth); 0 NOES; 1 ABSENT (Vela) Motion adopted.
3. Action: **Approval of Meeting Minutes – June 11, 2015**
   a. Ms. Mammoth moved to approve the June 11, 2015 meeting minutes.
   b. Mr. Moldenhauer seconded.
   c. Discussion: None
   d. 6 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth); 0 NOES; 1 ABSENT (Vela) Motion adopted.
4. Action: **Election of Corporate Officers & Subcommittees**
   a. Ms. Burt moved to elect Marlene Darrow as Board Chair in accordance with the agreed-upon rotation schedule.
   b. Mr. Moldenhauer seconded.
   c. Discussion: None
   d. 6 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth); 0 NOES; 1 ABSENT (Vela) Motion adopted.

e. Mr. Moldenhauer moved to elect Beth Burt Board Vice-Chair in accordance with the agreed-upon rotation schedule.
f. Ms. Mammoth seconded.
g. Discussion: None
h. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

i. Ms. Mammoth moved to elect Tracey Vela as Board Secretary in accordance with the agreed-upon rotation schedule.
j. Ms. Burt seconded.
k. Discussion: None
l. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

m. Ms. Darrow moved to elect Heidi Chan as Board Treasurer.
n. Ms. Burt seconded.
o. Discussion: None
p. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

q. Ms. Mammoth moved to appoint Mr. Moldenhauer and Ms. Burt to serve on the Superintendent Evaluation subcommittee.
r. Ms. Darrow seconded.
s. Discussion: None
t. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

II. CONSENT AGENDA

Consent agenda items are considered routine and may be enacted by a single motion. Any Director of the Board may request removal of any item from the consent agenda for consideration under the regular agenda if discussion of the item is desired. Items not removed from the consent agenda will stand approved upon motion of a Board Director, followed by a second and majority vote.

5. Action: **Approval of Consent Agenda**
   a. Ms. Mammoth moved to approve the Warrant List & Personnel Action Report.
   b. Ms. Chan seconded.
   c. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

6. Information: **PUBLIC COMMENTS**
   a. None

IV. EDUCATION & STUDENT ACHIEVEMENT

7. Information: **Update from the Superintendent**
    a. Dr. Hermsmeyer reviewed the Superintendent's Report and address Board questions and comments.
8. Information: **2015 Graduation Report**
    a. Debbie Daniel discussed the Graduation Report. She indicated that the CAHSEE is no longer required. Additionally, she explained the a-g requirements.
9. Information: **WASC Self-Study**
    a. Debbie Daniel reviewed our progress toward our WASC Action Plan. We are moving into our self-study process for our upcoming WASC evaluation. Our study will be comprehensive including Empire, River and Harbor.
10. Information: **Enrollment Update**
    a. Amy Podratz reviewed the Enrollment information as school is just getting started. Enrollment is going very well throughout the network.
11. Information: **Assessment Update**
    a. Amy Podratz reviewed the Assessment Report and provided information on CAASPP, ELA and math scores, CELDT data, API and AYP. Additionally, she reminded the Board that the CAHSEE has been eliminated, and the state is working on developing another exit exam that aligns with the Common Core.

V. BUSINESS

12. Action: Approval of Final Unaudited Actuals
    a. Ms. Mammoth moved to approve Final Unaudited Actuals.
    b. Ms. Vela seconded.
    c. Discussion: Amy Podratz introduced two members of her staff, Tonya Rogers and Brenda Ramirez, and reviewed the Unaudited Actuals.
    d. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.
13. Action: Approval of MOU with River Springs and Empire Springs
    a. Mr. Langille moved to approve the MOU with River Springs and Empire Springs.
    b. Ms. Burt seconded.
    c. Discussion: None
    d. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

14. Action: Approval of Revised Local Control Accountability Plan (LCAP)
    a. Ms. Burt moved to approve the Revised Local Control Accountability Plan (LCAP).
    b. Ms. Mammoth seconded.
    c. Discussion:
        - Heidi Chan asked if there will be a rebalancing of the distribution between the schools since Harbor Springs is growing. Currently, the distribution between the schools is 70%, 20%, 10%.

- Amy indicated that yes, in the coming months when enrollment is settled, the distributions will be recalculated.

d. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

15. Action: Approval of National Center for Urban School Transformation (NCUST) Contract

a. Mr. Langille moved to approve the National Center for Urban School Transformation (NCUST) Contract.

b. Ms. Vela seconded.

c. Discussion: Vivian Price reviewed the services provided by the National Center for Urban School Transformation.

d. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

16. Action: Ratification & Approval of Contract with Curriculum & Associates: i-Ready

a. Ms. Burt moved to ratify and approve the contract with Curriculum & Associates for i-Ready.

b. Mr. Langille seconded.

c. Discussion:
Vivian Price described the services provided by i-Ready, and indicated that the increased costs are due to increased enrollment (per pupil charge), and the addition of a staff development component.

d. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

VI. CLOSED SESSION – Opened at 10:36 a.m.

17. Information: Public Employee Performance – Self Evaluation

a. Title: Superintendent (under separate cover)

18. Action/Activity: Public Employee Performance – Board Evaluation

a. Title: Superintendent (under separate cover)

VII. OPEN SESSION – Opened at 11:34a.m.

19. Action: Public Report of Action Taken in Closed Session in Accordance with Gov. Code Section 54957.1/54957.9

a. No action to report.

VIII. GOVERNANCE

20. Action: Approval of Superintendent's 2015-2016 Goals

a. Ms. Vela moved to approve the Superintendent's 2015-2016 Goals, amending Goal #3 to be a staff-related goal.

b. Ms. Mammoth seconded.

c. Discussion:

- Ms. Burt: How did you determine your goals?
- Dr. Hermsmeyer: My senior staff and I discussed them, based on the LCAP and various other factors.

- Ms. Burt: I am interested in the goal about school safety, as that doesn't really apply to Empire Springs.
- Dr. Hermsmeyer: You are correct, we should strike that from Empire's goals.
- Ms. Burt: I also have a question as to why there is Special Education goal as one of the Superintendent's goals.
- Dr. Hermsmeyer: We want to establish our Special Ed Department as being high quality. I think that it's important, because frankly, that has been an issue for us. Our new director is making great progress, and I think it make sense to keep that at the forefront of our thoughts.
- Ms. Chan: Do we have any goals that are more staff-related? Most of these goals are about students. Is there anything in particular that would be a worthy goal related to staff?
- Dr. Hermsmeyer: Yes, we can modify some of these to be more staff-oriented, such as we could do a baseline survey of staff on various issues to assess their satisfaction and awareness of opportunities.
- Robin Mammoth: It used to be that the goals were all personal goals, and now they are all school goals.

d. 7 AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

21. Information: First Reading of Graduation Policy BP 5018.1

a. Debbie Daniel reviewed the Graduation Policy BP 5018.1

b. The Board reviewed the policy and requested the CAHSEE and ELA language be removed or updated to reflect current state requirements. This policy will be brought back for second reading and approval at the next meeting.

22. Information: First Reading of Home & Hospital Policy BP 5019.1

a. Debbie Daniel reviewed the Home & Hospital Policy BP 5019.1, related to education of home-bound students.

b. This policy will be brought back for second reading and approval at the next meeting.

IX. PERSONNEL

23. Information: Employee Satisfaction Survey

a. The Board reviewed the Employee Satisfaction Survey results.

GONCE. COMMUNITY RELATIONS

24. Information: **BOARD COMMENTS**

- Mr. Moldenhauer: In light of the comment made regarding communication, I would like to recommend a resource called Management by Strengths. It's a survey that you take and is and I would gladly pay for everyone here in this room to take this survey. It helps you learn about communication styles and basically teaches you how to communicate based on how the other party prefers communication.
- Ms. Burt: It would be nice if we had a calendar that included things like our subcommittee meetings, board self-evaluations, and other things that we need to coordinate. Ms. Burt also read a thank you card from the Cyborg Zombies group.

- Ms. Chan: On behalf of the Cyborg team, I have to say I am very proud of their skills, abilities and maturity. I also want to thank this Board for giving me the opportunity of being your Board chair this past year, and I look forward to another year of serving this board as treasurer.
- Ms. Darrow: This is a great board, and I look forward to serving as president. On a personal note, my daughter is doing well in her studies, but I really miss her!
- Ms. Vela: I went to the National Charter School conference in June. I have to say it was the best conference I have attended; it was great to see charter schools on a national level. The conference was held in New Orleans, and I learned that New Orleans is the only district in the nation whose entire school system is charter based. This was implemented after Hurricane Katrina, and their graduation rate and test scores have soared.

XI. ADJOURNMENT

25. Action: **Motion to Adjourn the Meeting**

a. Mr. Moldenhauer moved to adjourn the meeting at 12:00 p.m.
b. Ms. Mammoth seconded.
c. Discussion: None
d. AYES (Chan, Darrow, Burt, Langille, Moldenhauer, Mammoth, Vela); 0 NOES; 0 ABSENT Motion adopted.

VI. NEXT REGULAR MEETING

Thursday, December 10, 2015, 12:00 – 4:00p.m.
Temecula Administrative Offices – Executive Conference Room – 43448 Business Park Drive / Temecula 92590

Tracey Vela, Board Secretary

12/10/15
Date

In compliance with the Americans with Disabilities Act (AB3035; CH 300, Statutes of 2000), if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter school's governing board, please contact the Administrative Office at (951) 252-8891. Notification by 10:00am on Tuesday prior to the board meeting (48 hours) will enable the school to make reasonable arrangements to assure accessibility to this meeting. Upon request, the school shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.