EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

June 9, 2016

9:00 a.m.

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Marlene Darrow, Board Chair	Kathleen Hermsmeyer, Superintendent
Beth Burt, Board Vice Chair	Diane Anvari, Asst. Superintendent of Personnel
Tracey Vela, Board Secretary	Phil Hermsmeyer, Asst. Superintendent IT/Facilities
Heidi Chan, Treasurer	Amy Podratz, Asst. Superintendent Business & Admin Ops
Craig Schneider, Board Director	Tanya Rogers, Director of Business
Robin Mammoth, Board Director	Natali South, Director of Executive Support

1. **Action: Call to Order & Pledge of Allegiance**
   - Ms. Darrow called the meeting to order at 9:06 a.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Ms. Chan moved to approve the agenda.
   - Ms. Vela seconded.
   - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
     0 Noes; 1 Absent: Moldenhauer; Motion Adopted

3. **Action: Approval of Minutes from May 12, 2016**
   - Ms. Burt moved to approve the Minutes from the May 12, 2016 meeting.
   - Ms. Mammoth seconded.
   - Discussion: None
   - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
     0 Noes; 0 Absent; Motion Adopted

4. **Action: Approval of Consent Agenda:** Warrant Register
   - Ms. Vela moved to approve the Consent Agenda.
   - Ms. Chan seconded.
   - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth

0 Noes; 0 Absent; Motion Adopted

5. **Information: PUBLIC COMMENTS**
   - None

6. **Information: Student Presentation**
   - Rafael Ibarra presented his National History Day presentation: Exchange a Rifle for a Diploma. This presentation earned Rafael second place in the finals, and explored the history and impact of the G.I. Bill.

7. **Information: Superintendent's Report**
   - Dr. Hermsmeyer reviewed the Superintendent's Report. She provided an update on the Rancho Cucamonga site, as well as the programs that will be offered there.

8. **Information: First Reading of Board Stipend Policy – BP 7001.1**
   - The Board reviewed revised Board Stipend Policy – BP 7001.1.
   - The Board discussed possible revisions to the policy related to the maximum number of meetings, and potential mileage considerations.
   - This policy will be agendized for Second Reading and Approval at the next regularly-called meeting.

9. **Information: First Reading of Math Placement Policy – BP 5022.1**
   - The Board reviewed Math Placement Policy – BP 5022.1.
   - This policy will be agendized for Second Reading and Approval at the next regularly-called meeting.

10. **Information: Network Upgrades - Fortinet**
    - Phil Hermsmeyer provided an explanation of the hardware and software equipment provided by Fortinet.

11. **Information: Board Member Conference Options 2016-2017**
    - The Board received information about conferences opportunities for next school year.

12. **Discussion-Public Relations – "Elevator Speech"**
    - Dr. Hermsmeyer provided a sample of an "elevator speech" to assist Board members in sharing information about our school.

13. **Action: Second Reading & Approval of Financial Reports & Accountability – BP 4003.1**
    - Ms. Mammoth moved to approve Financial Reports & Accountability – BP 4003.1 upon second reading.
    - Ms. Burt seconded.
    - Discussion: None
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

14. **Action: Second Reading & Approval of Debt Policy – BP 4008.1**
    - Ms. Vela moved to approve Debt Policy – BP 4008.1 upon second reading.
    - Mr. Schneider seconded.
    - Discussion: None
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

15. **Action: Second Reading & Approval of Field Trip Policy – BP 5020.1**
    - Ms. Mammoth moved to approve Field Trip Policy – BP 5020.1 upon second reading.
    - Ms. Chan seconded.
    - Discussion: None
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

16. **Action: Second Reading & Approval of Student Internet & Digital Citizenship Policy – BP 5021.1**
    - Ms. Vela moved to approve Student Internet & Digital Citizenship Policy – BP 5021.1 upon second reading.
    - Ms. Mammoth seconded.
    - Discussion: None
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

17. **Action: Approval of 2016-17 Budget**
    - Ms. Mammoth moved to approve the 2016-17 Budget.
    - Ms. Vela seconded.
    - Discussion: Amy Podratz and Tanya Rogers presented the budget.
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

18. **Action: Approval of EPA Actuals**
    - Ms. Mammoth moved to approve EPA Actuals.
    - Ms. Vela seconded.
    - Discussion: None
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

19. **Action: Approval of EPA 3 Year Plan**
    - Ms. Chan moved to approve the EPA 3 Year Plan
    - Ms. Burt seconded.
    - Discussion: Tanya Rogers explained the EPA 3 Year Plan.
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

20. **Action: Approval of LCAP**
    - Ms. Burt moved to approve the LCAP.
    - Ms. Vela seconded.
    - Discussion: Amy Podratz reviewed the LCAP.
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

21. Action: Approval of **Salary Scales & Position Control Summary**
    - Ms. Burt moved to approve the Salary Scales & Position Control Summary
    - Ms. Chan seconded.
    - Discussion: Diane Anvari explained that with the exception of the Academy Teacher Pay Scales (which received a 6% increase), the salary scales remain unchanged.
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

22. **Action: Approval of Superintendent's Contract**
    - Ms. Mammoth moved to approve the Superintendent's Contract.
    - Ms. Burt seconded.
    - Discussion: Amy Podratz reviewed the Superintendent's contract, including the percentages of the superintendent's salary being paid by the other charters in the network. Amy answered Board member questions.
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

23. **Action: Approval of Konica Minolta Contract**
    - Ms. Burt moved to approve the Konica Minolta Contract.
    - Ms. Vela seconded.
    - Discussion: Phil Hermsmeyer explained the terms of the Konica Minolta contract, including the equipment and costs.
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

24. **Action: Approval of 2016-2017 Board Calendar & Budget**
    - Ms. Mammoth moved to approve the 2016-2017 Board Calendar & Budget.
    - Ms. Chan seconded.
    - Discussion: None.
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

25. **Action: Approval of Resolution 101.1 - Facsimile Signatures**
    - Ms. Vela moved to approve Resolution 101.1 -Facsimile Signatures.
    - Ms. Burt seconded.
    - Discussion: None
    - Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth
      0 Noes; 0 Absent; Motion Adopted

26. **Information: BOARD COMMENTS & AGENDA ITEM REQUESTS**

- Ms. Mammoth: I attended the Open House at Pathfinder Student Center. The combination of the two schools has been challenging, and we're all looking forward to the separation of Magnolia and Flabob. The students performed Romeo & Juliet.

27. **Action: Motion to Adjourn the Meeting**

- Mr. Schneider moved to adjourn the meeting at 11:46 a.m.
- Ms. Vela seconded.
- Vote: 6 Ayes: Darrow, Burt, Vela, Chan, Moldenhauer, Schneider, Mammoth 0 Noes; 0 Absent; Motion Adopted

Tracey Vela

Tracey Vela, Secretary

6/27/14

Date