EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

June 8, 2017

9:00 a.m.

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Beth Burt, Board Chair Tracey Vela, Vice Chair Heidi Chan, Secretary (arrived at 9:27 a.m.) Justin Moldenhauer, Treasurer Marlene Darrow, Board Director Robin Mammoth, Board Director Craig Schneider, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Supt. of Administrative Operations Tanya Rogers, Asst. Supt. of Business Vivian Price, Asst. Supt. of Personalized Learning Natali South, Director of Executive Support Andrea Leib, Venture Online Director

1. **Action: Call to Order & Pledge of Allegiance**
   - Ms. Burt called the meeting to order at 9:15 a.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Mr. Schneider moved to approve the agenda.
   - Mr. Moldenhauer seconded.
   - Vote: 6 Ayes (Burt, Vela, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 1 Absent (Chan). Motion Adopted.

3. **Action: Approval of Minutes from May 11, 2017**
   - Mr. Moldenhauer moved to approve the Minutes from the May 11, 2017 meeting.
   - Ms. Vela seconded.
   - Discussion: None
   - Vote: 6 Ayes (Burt, Vela, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 1 Absent (Chan). Motion Adopted.

4. **Action: Approval of Consent Agenda (Warrant Register & Personnel Action Report)**
   - Ms. Mammoth moved to approve the Consent Agenda.
   - Mr. Moldenhauer seconded.
   - Vote: 6 Ayes (Burt, Vela, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 1 Absent (Chan). Motion Adopted.

5. **Information: PUBLIC COMMENTS**
   - None

6. **Presentations: Acknowledgement of Tracey Vela and Heidi Chan**
   - Tracey Vela and Heidi Chan were presented with plaques of recognition for their service on the Empire Springs' Board of Directors. Dr. Hermsmeyer communicated our appreciation for their dedication to our school and mission.

7. **Information: Superintendent's Report**
   - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates regarding ODIC issues and other network-wide updates.

8. **Information: Board Member Conference Options 2017-2018**
   - Board members were provided with a list of conferences available to them for the 2017-2018 school year.

9. **Action: Second Reading and Approval of TK & Kindergarten Enrollment Policy BP 5023.1**
   - Ms. Darrow moved to approve Board Policy 5023.1 regarding enrollment of TK and Kindergarten students.
   - Ms. Vela seconded.
   - Discussion: None
   - Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

10. **Action: Approval of 2017-2018 Consolidated Application for Funding**
    - Ms. Vela moved to approve the 2017-2018 Consolidated Application for Funding.
    - Ms. Mammoth seconded.
    - Discussion: Tanya Rogers explained the purpose of the Consolidated Application for Funding.
    - Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

11. **Action: Approval of Long Distance Travel – Venture Teachers**
    - Ms. Chan moved to approve long distance travel for Venture teachers to attend the Ignite! Conference.
    - Mr. Moldenhauer seconded.
    - Discussion: None
    - Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider);

0 Noes; 0 Absent. Motion Adopted.

12. Action: Approval of Long Distance Travel – Andrea Leib

- Mr. Moldenhauer moved to approve long distance travel for Andrea Leib to attend the National Motocross Event.
- Mr. Schneider seconded.
- Discussion: Andrea Leib provided the Board with an explanation of this event which is a good opportunity for marketing the Venture program.
- Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

13. Action: Approval of Long Distance Travel – Grahme Smith

- Mr. Schneider moved to approve long distance travel for Grahme Smith to attend the Instructure Canvas conference.
- Ms. Chan seconded.
- Discussion: Andrea Leib described the conference that Mr. Smith will attend.
- Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

14. Action: Approval of 2017-18 Preliminary Budget

- Ms. Mammoth moved to approve 2017-18 Preliminary Budget.
- Ms. Chan seconded.
- Discussion: Tanya Rogers reviewed the budget which reflects an increase in ADA by a projected 96 students.
- Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

15. Action: Approval of 3 Year EPA Spending Plan

- Ms. Vela moved to approve the Year EPA Spending Plan.
- Ms. Mammoth seconded.
- Discussion: Tanya Rogers reviewed explained the EPA Spending Plan and answered Board member questions.
- Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

16. Action: Approval of Local Control & Accountability Plan (LCAP)

- Mr. Moldenhauer moved to approve the Local Control & Accountability Plan (LCAP).
- Ms. Chan seconded.
- Discussion: Amy Podratz reviewed the LCAP report.
- Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

17. Action: Approval of Rancho Cucamonga Student Center Transition Plan

- Ms. Darrow moved to approve the Local Control & Accountability Plan (LCAP).
- Ms. Vela seconded.
- Discussion: Dr. Hermsmeyer reviewed the Transition Plan and explained the process required to submit a Transition Plan as required by the state-approved waiver.
- Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

18. Action: Approval of Position Control Schedule and Salary Schedule

- Mr. Moldenhauer moved to approve the Position Control Schedule and Salary Schedule.
- Ms. Mammoth seconded.
- Discussion: Dr. Hermsmeyer explained that the Position Control Schedule is used to provide a framework to determine salaries for individual positions.
- Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

19. Action: Approval of 2017-2018 Board Meeting Calendar

- Ms. Mammoth moved to approve the 2017-2018 Board Meeting Calendar.
- Ms. Vela seconded.
- Discussion: None
- Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

20. Information: BOARD COMMENTS & AGENDA ITEM REQUESTS

- Mr. Moldenhauer: How is progress going at the Menifee location?
  - Dr. Hermsmeyer reported that this River Springs program is hoping to be open by the fall.
- Ms. Vela: Thanks for the time I was able to serve this Board.
- Ms. Darrow: My daughter is getting married on July 8, so I have been very busy.
- Ms. Chan: I also want to express my thanks for my time on this Board. I have enjoyed the work we have been able to do, and I am excited to see the growth; especially Rancho Cucamonga.
- Ms. Burt: I will definitely miss Tracey and Heidi!

21. Action: Motion to Adjourn the Meeting

- Mr. Schneider motioned to adjourn the meeting at 11:22 a.m.
- Ms. Chan seconded.
- Vote: 7 Ayes (Burt, Vela, Chan, Moldenhauer, Darrow, Mammoth, Schneider); 0 Noes; 0 Absent. Motion Adopted.

8/14/17

Heidi Chan, Secretary **Date**