EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

March 10, 2016

9:00 a.m.

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Marlene Darrow, Board Chair Beth Burt, Board Vice Chair Tracey Vela, Board Secretary Justin Moldenhauer, Board Director Craig Schneider, Board Director (arrived at 9:22) Robin Mammoth, Board Director (arrived at 9:20)	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Supt – Administrative & Business Ops Tanya Rogers, Director of Business Natali South, Executive Assistant to the Board Ann Jensen, Director of Regulated Operations

1. Action: Call to Order & Pledge of Allegiance
   - Ms. Darrow called the meeting to order at 9:10 a.m. and led the Pledge of Allegiance.

2. Action: Approval of Agenda
   - Ms. Burt moved to approve the agenda
   - Ms. Vela seconded
   - Vote: 4 Ayes: Darrow, Burt, Vela, Moldenhauer; 0 Noes; 3 Absent: Chan, Mammoth, Schneider; Motion Adopted

3. Action: Approval of Minutes from February 17, 2016
   - Ms. Vela moved to approve the Minutes from the February 17, 2016 meeting
   - Mr. Vela seconded
   - Vote: 4 Ayes: Darrow, Burt, Vela, Moldenhauer; 0 Noes; 3 Absent: Chan, Mammoth, Schneider; Motion Adopted

4. Action: Approval of Consent Agenda: Warrant Register
    - Ms. Burt moved to approve the Consent Agenda
    - Mr. Moldenhauer seconded
    - Vote: 4 Ayes: Darrow, Burt, Vela, Moldenhauer; 0 Noes; 3 Absent: Chan, Mammoth, Schneider; Motion Adopted

5. Information: PUBLIC COMMENTS
    - None

6. Information: Superintendent's Report with WASC Update
    - Dr. Hermsmeyer reviewed the Superintendent's Report and provided an update on WASC, considerations for future sites and updates on petitions for other charters.

7. Information: LCAP Mid-Year Update
    - Amy Podratz reviewed the Mid-Year LCAP Update

8. Activity: Management by Strengths Survey
    - Justin Moldenhauer led the Empire Springs Board in reviewing their Management by Strengths Survey responses.

9. Activity: Completion of Form 700
    - Board members were provided the opportunity to complete their annual Form 700.

10. Action: Approval of 2nd Interim Budget
    - Ms. Mammoth moved to approve the 2nd Interim Budget
    - Ms. Vela seconded
    - Discussion: Amy Podratz reviewed the 2nd Interim Budget and answered Board questions.
    - Vote: 6 Ayes: Darrow, Burt, Vela, Moldenhauer, Mammoth, Schneider; 0 Noes; 1 Absent: Chan; Motion Adopted

11. Action: Approval of Auditor Selection for 2015-16 School Year
    - Mr. Moldenhauer moved to approve the Auditor Selection for 2015-16 School Year.
    - Ms. Burt seconded.
    - Discussion: None
    - Vote: 6 Ayes: Darrow, Burt, Vela, Moldenhauer, Mammoth, Schneider; 0 Noes; 1 Absent: Chan; Motion Adopted

12. Information: First Reading of Revised Credit Card Policy BP 3003.1
    - The Board read and reviewed the Revised Credit Card Policy, BP 3003.1.
    - This item will be brought back for second reading and approval at the next meeting.

13. Information: First Reading of Revised Cash Receipts Policy BP 4007.1
    - The Board read and reviewed the Revised Cash Receipts Policy, BP 4007.1
    - This item will be brought back for second reading and approval at the next meeting.

14. Information: First Reading of Revised Travel Policy BP 3006.1
    - The Board read and reviewed the Revised Travel Policy, BP 3006.1
    - Amy Podratz reviewed the policy and answered Board questions.
    - This item will be brought back for second reading and approval at the next meeting.

15. Information: BOARD COMMENTS
    - Beth Burt: I'm so proud of our whole school and I know that a lot of work went into the WASC process.

16. Action: Motion to Adjourn the Meeting
    - Ms. Burt moved to adjourn the meeting at 11:13 a.m.
    - Ms. Vela seconded.
    - Vote: 6 Ayes: Darrow, Burt, Vela, Moldenhauer, Mammoth, Schneider; 0 Noes; 1 Absent: Chan; Motion Adopted

NEXT REGULAR MEETING

Thursday, May 12, 2016 9:00 a.m. | 43448 Business Park Drive, Temecula, CA 92590

Tracey Vela

4/12/16

Date